

IEEE Signal Processing Society Synthetic Aperture Standards Committee (SASC)  
P3383 Standard for Performance Metrics for Integrated Sensing and  
Communication (ISAC) Systems

Meeting Minutes (draft) for Thursday, September 14, **11:00a – 12:00p EDT** via teleconference  
<https://ieeesa.webex.com/ieeesa/j.php?MTID=m01adc0d5a085626557b24430f08b5a24>

1. Call to Order – ***The meeting was called to order at 11:02 am***
2. Introduction and Affiliation Declarations – ***All members introduced themselves***
  - a. Please provide name, email, affiliation on Google form
  - b. Please attest on Google form to having read the [IEEE policies](#) on copyrights, behavior, and patents
  - c. Establish Quorum – ***Since this was the kick-off meeting all attendees are voting members and quorum was automatically established***
3. Approval of Agenda – ***The agenda was unanimously approved***
  - Mover: Andre
  - Seconder: Bhavani
4. Approval of Previous Meeting Minutes – ***There are no previous meeting minutes***
5. IEEE Patent, Behavior, and Copyright Policies – ***All IEEE policies were reviewed***
  - a. Review here if necessary -- [IEEE policies](#)
  - b. Call for patents
6. Discussion Topics: -- ***The following topics were discussed. Presentation slides are available in iMeetCentral***
  - a. Overview of approved Project Authorization Request (PAR) and scope of P3383 working group
  - b. For which frequencies is ISAC most impactful, based on the propagation channel characteristics, and also realistic, considering the available hardware technologies? This discussion will be based on a link budget analysis of sub-6 GHz to millimeter-wave and terahertz frequency bands.
7. New Business – ***No new business was presented***
8. Future Meetings – ***The next meeting was scheduled for October 19***
9. Adjourn – ***The meeting was adjourned at 11:58 am***