

IEEE LTSC Monthly Meeting

Tuesday, 9 July 2019, 9:00 am Eastern Daylight Time

Administrative Issues and New Business

1. Roll call, establish a quorum
 - a. Please sign in on the [IEEE LTSC Roster](https://goo.gl/b7zQVL) here: <https://goo.gl/b7zQVL>
 - b. Please update your affiliation information there, if it has changed.
 - c. If you can't get to that file, just let us know you're here.
 - d. Regular attendance is required to be a voting member and to be counted towards quorum. Let us know if we've made an eligibility error.
 - e. Today: 16 voting members out of 25. Quorum achieved
2. Review and approval of today's agenda. Please feel free to add to the notes during the meeting.
3. Review and approval of our last meeting's minutes. The notes from the recent meeting are posted on the LTSC website on the Meetings & Agenda tab, [here](#).
4. Antitrust and IP awareness
 - a. This is a TECHNICAL committee. Please familiarize yourself with [these antitrust and IP guidelines for IEEE meetings](#).
 - b. In order to prevent the situation where implementing a future standard requires an unreasonable or unfair charge by a patent holder, YOU are asked to report the existence of any patent claims (held by you or by anyone else) that might be essential to implementers of any proposed standards (Potentially Essential Patents):
 - i. Speak up now, or
 - ii. Report any essential patents of which you are personally aware to the Chair, or
 - iii. Cause a Letter of Assurance to be submitted to the IEEE-SA, which will assure that either the patent won't be enforced or that it will be licensed on a reasonable and non-discriminatory basis.
 - c. Don't discuss
 - i. the interpretation, validity, or essentiality of patents/patent claims.
 - ii. specific license rates, terms, or conditions.
 - iii. the fixing of product prices, allocation of customers, or division of sales markets.
 - iv. the status or substance of ongoing or threatened litigation.
 - d. Don't be silent if inappropriate topics are discussed ... do formally object.
5. New Projects
 - a. "Secured and Trusted Federated e-learning Systems." Proposed by Prof. Hamadou Saliah-Hassane as a joint standards project between the LTSC (IEEE Computer

Society), the Education Society, and the Industrial Electronics Society focused on security:

- i. A PAR is in preparation. Volunteers to help write PAR: Avron, Marsali, Mark Underwood
 - ii. IEEE-SA (through the TAB Committee on Standards) grant approved - \$10K mainly for meetings.
 - iii. Contact Hamadou Saliah-Hassane hsaliah@ieee.org.
- b. New Study Group “Conceptual Model for Learning Technology Standards,” CM4LTS, chaired by Greg Nadeau.
- i. **Goal:** Update the IEEE’s 2003 Learning Technology Systems Architecture standard 1484.1 and publish a crowd-maintained, updated, conceptual/logical meta model with linked alignments to relevant data, technical, policy, and achievement standards
 - ii. Objectives:
 1. Update and align USED CEDS v8 NDS and associated data dictionaries
 2. Use CEDS NDS to update LTSA 1484
 3. Update and align EdMatrix.org, T3 Standards Harmonization, and Project Unicorn Standards Glossary
 4. Launch a web community to internationalize the metamodel
 - iii. Survey of Relevant Existing Work
 1. IEEE’s 2003 Learning Technology Systems Architecture (LTSA) standard [1484.1](#)
 2. IEEE RAMLET URL Registry - [Site](#), [Conceptual Overview](#)
[Schema.org](#) - Site
 3. CEDS Normalized Data Schema
 - iv. Kickoff meeting in August. If you are interested in helping to launch the group, send an e-mail to gregnadeau7@gmail.com
- c. The next NesCom deadline is 26 July for their September meeting. The last Nescom meeting this year will be in November.
6. All IEEE working group websites are being migrated to new servers.
- a. The LTSC web page has moved to <https://sagroups.ieee.org/ltsc/>. Links to the old address should automatically forward to the new website.
 - b. The Working Group web pages have not yet been migrated.
 - c. Please notify the chair if you have any trouble: chair@ieee-ltsc.org
 - d. **VOLUNTEER NEEDED** to update the LTSC website with current information.
7. LTSC Officer Elections next fall

- a. Elections for LTSC officers is scheduled for this fall. New officers will take over in December.
- b. Please consider taking a leadership role in the LTSC. Candidates should understand the reasoning behind IEEE procedures. For the Chair and Vice Chair, membership in the IEEE-SA is required and support from an employer is increasingly important. As the LTSC is now being asked to sponsor entity working groups, it would be best if the Chair worked for an IEEE Corporate/Institutional member organization that could support his or her time and travel to international meetings.
- c. Consider presenting a slate (Chair, Vice Chair, Secretary, Treasurer) to split the load across several people.
- d. If you are interested in running for LTSC office, please contact chair@ieee-ltsc.org as soon as possible. If you are not interested in running, perhaps you would have time to help conduct the officer elections. **VOLUNTEER NEEDED.**
- e. Change P&Ps for odd-year elections?
 - i. Motion (Robby), second (Jim), discussion, vote (assuming we have quorum).
 - ii. Request AudCom approve a change in our election cycle from even to odd years.

8. Upcoming meetings

- a. xAPI standard WG. Second and Fourth Tuesday, 2:30 PM Eastern
- b. AIS WG meets monthly: Second Thursday, 10:00am Eastern. AIS Workshops at HCI International, and I/ITSEC (see below)
- c. Competency standards P1484.20.1. Second Monday 11am Eastern

9. LTSC face-to-face meetings in association with iFest.

- i. Register page is under construction:
<https://events.vtools.ieee.org/m/200985> (maybe later this week)
- ii. A fee of \$30 will be charged. If you can't pay via PayPal, register anyway and bring cash to the meeting.
- iii. **Sunday, August 25.** Hilton Mark Center. Juniper Room.

1:00	General Session Avron	Intros, WG status reports, issues, officer nominations, ...
2:00	AIS WG Bob S.	Reports from all three subgroups: Anne. Conceptual framework, definitions. Richard. Interoperability Shelly. Evaluation best practices
3:00	Break	Refreshments?

3:30	xAPI WG Jono	Jono could use more than one hour if available. Some participants will leave this evening to go to IMS mtg. Requesting
4:30	Discussion	Plan for Monday am
5:00	Adjourn to the bar	

iv. **Monday, August 26.** Hilton Mark Center. Juniper Room.

8:30	General discussion	
9:00	Competencies WG Jim	
10:00	Break	
10:30	ICICLE Editorial Shelly	
11:15	Mobile Platforms Elliot	
12:00	Working lunch Avron	Discussion. Next steps.
1:00	Adjourn	iFest attendees: first session starts at 2:00

- v. Other possible meeting:
1. xAPI asked for more than an hour if possible
 2. SCORM Renew WG?
 3. eReaders for Mobile Learning WG?
- vi. iFest starts after lunch on Monday through Wednesday Noon. LTSC members will get a discount:
1. Members of NDIA/NTSA (\$100 off) – iFest19mtgm (you are a member if you registered for iFest last year)
 2. Non-Member (\$50) - iFest19mtgnon
- vii. Robby is organizing a 1-hour iFest session (Wed 28 Aug 0830-0930) about LTSC standards. Shelly has also scheduled an ICICLE learning engineering session.
- viii. **VOLUNTEERS NEEDED:** check in desk, power strips, wifi, recording, meeting minutes, virtual participation. **LTSC@iFest planning meeting tomorrow,**

Wednesday, 10 July, 10:00am Eastern, join.me/IEEE-LTSC. Contact chair@ieee-ltsc.org.

Working Group Reports

10. Standards for Mobile Learning Technology WG - Elliot Robson

- a. (<http://sites.ieee.org/sagroups-7919-1/>)
- a. P7919.1 -- defining levels of functionality of mobile eReaders.
- b. Member Sign Up: <http://sites.ieee.org/sagroups-7919-1/members/>
- c. Weekly meetings of 7919 to start in two weeks
- d. [Elliot Robson](#), Chair; [Andy Johnson](#), Secretary.

11. xAPI WG (9274). Jono Poltrack.

- a. 9274.1.1 xAPI Base Standard
 - i. Website: <http://sites.ieee.org/sagroups-9274-1-1/>
 - ii. If you are interested in participating in xAPI base spec standardization, sign up at <http://sites.ieee.org/sagroups-9274-1-1/members/>
 - iii. Meeting July 9th (today) at 2:30 ET (and 2nd and 4th Tuesday every month)
 1. Current work (will result in update to Github managed spec first)
 - a. Editing Subgroup formed to finish the spec revision. Contact Andy Johnson to be part of the group - andy.johnson.ctr@adlnet.gov
 - b. Open source pilot
 - i. Contributor agreements in process. Many received. Please submit if you have not.
 - ii. Moving the spec to IEEE-owned gitlab after CLAs
 - iv. Contact Jono Poltrack. jono@veracity.it
 - b. Several other standards projects are being planned:
 - i. Upcoming New PAR Draft - p9274.4.2 -- Recommended practice for xAPI Security
 - ii. P9274.4.1 -- Recommended practice for xAPI implementation
 - iii. P9274.2.1 (Profile Spec)
 - iv. P9274.3.n (Individual Profiles)
 - c. Face to face before ADL iFest in August. Planning this event and getting a level of interest. Put your information at <https://docs.google.com/spreadsheets/d/14hGKCF3GLS-edZpj8TouFN957PhHmlRszJycYR6x5jU/edit#gid=0> to express interest. This does not commit you as an attendee and is currently only for planning purposes

12. Competencies, Jim Goodell.

- a. 1484.20.1 (revision) - Competency Data Standards
- b. The revision of the old Reusable Competency Definitions standards will refer to the common elements identified by the Credential Ecosystem Mapping Project.

- c. Meets on 2nd Monday of the month at 11am EDT. www.join.me/IEEE-LTSC
- d. **Please join us!** If you plan to participate in the workgroup, please register to be on the mailing list for meeting notices here:
<http://sites.ieee.org/sagroups-1484-20-1/members/>
- e. **Next Meeting:** Monday, August 12, 2019 - 11:00 am EDT (15:00 UTC)
www.join.me/IEEE-LTSC
- f. Contact: Jim Goodell, jimgoodell@qi-partners.com

13. Child and Student Data Governance (CSDG WG), P7004. Marsali Hancock.

- a. 7004 member, Jen Persson with Defend Digital Me, in the UK is writing the report and documents for the EU commission's [Convention 108+ : better protecting us in the digital era](#). Over 108 countries participate in Convention 108+ and commit to a mutual cooperation to ensure the highest level of data protection. In an era of increasing digitalisation, it is crucial to allow the competent authorities to work hand in hand on common challenges developing new standards, policies, and address emerging challenges.
- b. [Online Harms White Paper - GOV.UK](#) - The White Paper proposes establishing in law a new duty of care towards users, which will be overseen by an independent regulator. Companies will be held to account for tackling a comprehensive set of online harms, ranging from illegal activity and content to behaviours which are harmful but not necessarily illegal.
- c. Working on a baseline reference guide on the various regulatory frameworks. "Our working group is waiting on the technical group's draft from use cases. The technical subcommittee is working with vendors and policy leaders on the requirements needed to govern data at the attribute level rather than "information." We are working through some tough scenarios to protect privacy and improve data liquidity with education, mental health, substance use, employment, housing, health care, and public health use case."
- d. Meetings: Monthly meetings on the last Wednesday at 3:00 pm Eastern. Contact: marsalih@gmail.com



14. SCORM maintenance (SCORM Renew). Andy Johnson

- a. 1484.12.3 (metadata) will proceed to balloting soon. We will circulate the old standard with a cover letter explaining why no changes have been made to this broadly adopted standard.
- b. We are looking for IEEE members who can participate in the ballot. Please contact Andy, andy.johnson.ctr@adlnet.gov.
- c. Website: <http://sites.ieee.org/scormrenew/>
- d. 1484.11.3 (runtime environment) has been allowed to expire
- e. Additional SCORM-related standard expirations this year
- f. Next meeting: TBD

15. The IEEE Industry Connections Industry Consortium on Learning Engineering (ICICLE). Shelly Blake-Plock
 - a. The next 6 months will produce a “proceedings” and proposals for post-ICICLE activities for the community of learning engineers. Digital proceedings in December.
 - b. Submit materials for the proceedings to the Editorial Committee by August 1st. All ICICLE 2019 attendees can submit materials for the proceedings.

16. Standards for Adaptive Instructional Systems (AISs). Bob Sottolare, Soar Technology.
 - a. P2247.1, Classification of Adaptive Instructional Systems.

“Standard for the Classification of Adaptive Instructional Systems. This standard defines and classifies the components and functionality of adaptive instructional systems (AISs). This standard defines parameters used to describe AIS and establishes requirements and guidance for the use and measurement of these parameters.”
 - b. Monthly teleconference every 2nd Thursday at 10:00am eastern. Next meeting 11 July. All interested parties should sign up here to get meeting reminders and posts:
<http://sites.ieee.org/sagroups-2247-1/members>
 - c. P2247.1 resulted in the formation of a subgroup focused on Conceptual Modeling led by Anne Knowles, L3Harris Technologies (aknowles2nd@gmail.com).
 - i. To view current draft of the AIS subgroup’s approach to the conceptual model standard, request access to IEEE Collabratec’s “AIS 2247.1” workgroup
<https://ieee-collabratec.ieee.org/app/workspaces/5860/AIS-P2247-1/activities>.
 - ii. From the PAR: This standard enables producers of AIS to describe the overall operation of an AIS; to specify its approach, method, and level of adaptation; and to identify the methods used to implement specific components and interfaces. This standard enables consumers of AIS to make comparisons to inform purchasing and deployment decisions and serves a reference for technical standards that support the exchange of data among AIS and between AIS and other education and training systems. This standard incorporates and promotes the principles of ethically aligned design for the use of artificial intelligence (AI) in AIS.
 - iii. Anne is seeking access to official IEEE-SA Dictionary to compare against P2247.1 multi-page ontology definitions before sharing with other AIS subgroups; apparently dictionary has limited access.
 - d. Two additional PARs have been approved which focus on interoperability of AIS components and evaluation of AIS products. Work will be done in the AIS WG.
 - i. The interoperability standards subgroup will be led by Richard Tong, Yixue Squirrel AI learning
 - ii. The recommended practices for AIS evaluation subgroup will be led by Shelly Blake-Plock.
 - e. A new Adaptive Instructional Systems (AIS) conference under the auspices of Human-Computer Interaction International (HCII) was approved. The conference will serve as a venue for one of the two annual face-to-face meetings for the AIS working group and provide broader international exposure for IEEE standards.

- i. The approved AIS conference will be held in Orlando, Florida at the Walt Disney World Swan and Dolphin Resort, Orlando (26-31 July 2019). First AIS International Conference on Adaptive Instructional Systems: <http://2019.hci.international/ais>; 52 papers (10 sessions) were approved for presentation at the HCII AIS conference. Thank you to all the the LTSC contributors to this conference. We encourage you all to participate.
 - f. We received approval for an IEEE Learning Technology Track at IITSEC in Orlando, FL in early December. It is composed of three AIS-associated special events on Conceptual Modeling, Interoperability Standards, and Recommended Evaluation Practices for AISs. The fourth special event in this proposed track is on learning engineering.
 - g. We are still searching for subgroup region leaders (Conceptual Modeling, Interoperability Standards, and Recommended Practices for AISs) in Asia-Pacific, Americas, and Europe-Africa to stimulate face-to-face meetings in each region. International conferences like HCII and AIED are being used to facilitate interaction between regions.
 - h. Due to the interest in AIS technology in China, the working group is exploring ways to create an affiliated group in Asia. Contact Xiangen Hu, Asia-Pacific Regional Leader for AIS Conceptual Modeling, if you are interested: xhu@memphis.edu
- 17. Federated Machine Learning, P3652.1. Angelica. Robby.
 - a. This is an entity-based working group. A face-to-face meeting was held in Los Angeles on 15 June in Long Beach CA.
 - b. Guide for Architectural Framework and Application of Federated Machine Learning. A standard/guide for how to federate data models across multiple databases for machine learning without exposing information about individuals in the respective DBs.
 - c. Participants include: WeBank, Sinovation Ventures, China Telecom, Xiaomi, Squirrel AI, JD, Clustar, 4Paradigm, Intel, LogicOcean, IBM, Zoke. 8 entities - WeBank, Sinovation Ventures, China Telecom Squirrel AI, JD, Clustar, 4Paradigm LogicOcean - presented their outline draft.
 - d. Next meeting ... 11 August in Macau in conjunction with IJCAI.
 - e. Website: <https://sagroups.ieee.org/3652-1/>
 - f. Interested representatives of IEEE corporate members should contact: Ya-Ching (Angelica) Lu, angelica.lv@clustar.ai
- 14. P3527.1 Digital Literacy, Skills, and Readiness
 - a. This is an entity-based working group.
 - b. Interested representatives of IEEE corporate members should contact the Chair, Dr. Yuhyan Park, park@dqinstitute.org.
- 15. INACTIVE: xAPI TAG. Shelly Blake-Plock
 - a. On hiatus awaiting completion of WG9274 work on 9274.1.
 - b. Master draft of xAPI 1.0.3 report for technical implementers is available [here](#).
 - c. Tech report -- Recommended practice for xAPI implementation -- submitted as a recommended practice standard.

- i. PAR accepted and this will be 9274.4.1. Work will begin after the completion of work on 9274.1.
 - d. xAPI Archive work will commence post-ICICLE.
 - e. Considering another tech report on xAPI profiles best practices P9274.4.2, along with work on the next PAR, P9274.2, about profiles. We'll likely follow the model of .1 followed by .4.
 - f. Contact Shelly Blake-Plock shelly@yetanalytics.com. See www.tagxapi.org for meeting details and connection information
19. Next LTSC monthly meeting date:
- a. The LTSC meets on the second Tuesday of the month to discuss progress and problems across all the projects. Our next LTSC meeting will be Tuesday, **August 13th** at 9:00am Eastern Daylight Time.