

# IEEE Photonics Standards Committee

## Agenda

Monday, February 8<sup>th</sup>, 2021

11:00 AM – 12:00 PM (EDT)

WebEx Meeting

John Kulick, Standards Committee Chair

### 1. Call to Order

- Introduction of Members and Declarations of Affiliations
- Roll Call, Membership Update and Establish Quorum
  - i. 7/19 Quorum unachieved
  - ii. If you are interested in becoming a voting member, please send a request to John Kulick ([john.kulick@siemens.com](mailto:john.kulick@siemens.com)). The request should indicate the applicant's direct and material interest in the Committee's work and willingness to participate actively.
  - iii. Meeting Attendance

<b>Voting Members</b>		
John	Kulick	Siemens Corporation
Sean	Anderson	MACOM
Ken	Barat	Laser Safety Solutions, ANSI Member
Wei	Jiang	Nanjing University
Sylwester	Latkowski	TU/e, PITC
John	Mazurowski	Penn State
Yu	Yuan	Self
<b>Observers</b>		
Mike	Shahine	GDMS
<b>Staff</b>		
Ashley	Moran	IEEE SA Staff
Kerriane	Sullivan	IEEE Photonics Staff

### 2. Approval of Agenda

- a. There were no additions to the agenda and the agenda was not approved due to lack of Quorum

### 3. Approval of Minutes

- a. Spring & Summer 2020- Will be sent in an email ballot for approval as there was no quorum at the meeting.

### 4. Call for Officers

- a. There was a call made for a Secretary of the Standards Committee. If anyone is interested or wants more information on the responsibilities of the secretary, please reach out to Ashley Moran or John Kulick.
5. Current Working Group Activity
    - a. The Working Group for P2066 met in late December and almost have a completed draft. Their next meeting is in April where they will hopefully have the working group approve the draft.
    - b. The P2065 standard was approved by the Standards Association Standards Board (SASB) in December 2020 and should be published in the coming months. This is a huge milestone for the committee as this is the first approved standard for the committee. John Kulick gave kudos to the working group for their hard work in getting this standard approved.
    - c. The P2067 Draft was recommended for approval by RevCom and the SASB ballot should be completed by 2/9/2021. John Kulick also gave the 2067 working group kudos as well for taking this project from the SA Industry Connections group and getting the standard through RevCom
    - d. The Standards Committee will look to promote the first two standards from the Photonics Standards Committee in the coming months to help promote the work being done by this committee.
  6. IPSR Study Group Activity
    - a. There was an update given on the current study group activity from the meeting on November 23<sup>rd</sup>. During the study group there was discussion raised about several potential areas for further exploration. See presentation slide 7 for more details.
  7. New Business
    - a. The IPSR study group is looking for a volunteer to chair the group. The expected outcome and deliverable of the study group is a report to the Standards Committee by June 2021 and potentially a draft PAR.
    - b. If you are interested in being part of the study and/or being the chair, please reach out to John Kulick or Ashley Moran.
    - c. Ken Barat brought up the point that given the virtual meeting environment, there is an opportunity to promote the Photonics Standards Committee at upcoming Photonics meetings.
  8. Action Items
    - a. Send email ballot for approval of past meeting notes (they are considered notes because we did not have a quorum at those meetings.)
    - b. Send a Doodle Poll to schedule the next Study Group meeting.
    - c. Ashley Moran and John Kulick to follow up with Kerriane Sullivan on promotional opportunities for the group.
  9. Future Meetings

- a. There was discussion about the frequency of meetings for the Standards Committee. Quarterly meetings were discussed and that if a meeting is not needed it can be removed from the calendar. The group should vote on the suggested meetings for 2021 and a meeting invitation will be sent in advance.

10. Adjourn