

**P280 Working Group  
Minutes of October 29, 2020 Web Teleconference Meeting**

**1. Call to order**

Meeting was called to order by Randy Curey (Chair) at 10:03 AM (PDT).

**Roll Call of Voting Members**

<b>Last, First Name</b>	<b>Affiliation</b>	<b>Present</b>
Curey, Randy (Chair)	Northrop Grumman	Yes
Balma, Peter	Retired	Yes
Edwards, Doug (Secretary)	Siemens	Yes
Benham, Elizabeth	NIST	No
<b>Guest</b>		
Sullivan, Paul	DuPont	Yes

**2. Determination of Quorum**

75% attendance – Quorum met.

**3. Approval of Agenda**

No objections. Approved by consent.

**4. Approval of September 29, 2020 Meeting Minutes**

No objections. Approved by consent.

**5. Call for Patents**

No Patent issues reported.  
No Copyright issues at this time.

**6. Chair's remarks.**

Consider incorporating a few differences from P260.1 front matter.

**7. Continued resolution of ballot comments on Draft 22, creating Draft 23.**

Comment resolutions are detailed in the comment resolution form.

Comments addressed:

- i-28
- i-31 to i-33
- i-37, i-38
- i-85
- i-114
- i-119 to i-128

Comments requiring additional research / consideration:

- i-7: Columns fixed, will check extra return for double spacing
- i-29
- i-34
- i-35
- i-38
- i-40

12 comments pending resolution.

**8. Next Meeting**

November 3, 2020, 10 AM to 12 PM PST.

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**9. Adjournment**

Meeting adjourned at 12:03 PM PDT.

Reported by,

Doug Edwards  
Secretary, P280 WG  
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