1. Call to order
Meeting was called to order by Randy Curey (Chair) at 10:04 AM (PST).

Roll Call of Voting Members

<table>
<thead>
<tr>
<th>Last, First Name</th>
<th>Affiliation</th>
<th>Present</th>
</tr>
</thead>
<tbody>
<tr>
<td>Curey, Randy (Chair)</td>
<td>Northrop Grumman</td>
<td>Yes</td>
</tr>
<tr>
<td>Balma, Peter</td>
<td>Retired</td>
<td>Yes</td>
</tr>
<tr>
<td>Edwards, Doug (Secretary)</td>
<td>Siemens</td>
<td>No</td>
</tr>
<tr>
<td>Benham, Elizabeth</td>
<td>NIST</td>
<td>No</td>
</tr>
<tr>
<td>Guest</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sullivan, Paul</td>
<td>DuPont</td>
<td>No</td>
</tr>
</tbody>
</table>

2. Determination of Quorum
50% attendance – Quorum met.

3. Approval of Agenda
No objections. Approved by consent.

4. Approval of November 5, 2020 Meeting Minutes
No objections. Approved by consent.

5. Call for Patents
No Patent issues reported.
No Copyright issues at this time.

6. Chair’s remarks
None.

7. Continued resolution of ballot comments on Draft 22, creating Draft 23.
Comment resolutions are detailed in the comment resolution form.

Fixed complex entries in Table 14 to match the changes that were made at the previous meeting.

Dispositioned I-123.

Rejected bolding of Tensor from 260.1. This undoes the change that was made at a previous meeting.

Had much discussion about tensors and and how the symbol for a tensor should be formatted. No conclusion was reached. Need to research how to format the symbols for both tensors and matrices.

8. Next Meeting
New doodle poll will be set up. Time will be given to complete the necessary research on how to format the symbols for both tensors and matrices.

9. Adjournment
Meeting adjourned at 12:08 PM PST.
P280 Working Group
Minutes of January 25, 2021 Web Teleconference Meeting

Reported by,

Randall Curey
Acting Secretary, P280 WG
randall.curey@ngc.com