

**P260.1 Working Group
Minutes of September 11, 2023 from 10 AM to 12 PM PDT
Web Teleconference Meeting**

1. Call to Order

Call to order at 10:03 AM (PDT).

2. Roll Call

Last, First Name	Affiliation	Present
Curey, Randy (Chair)	Northrop Grumman	Yes
Balma, Peter	Retired, Self	No
Edwards, Doug (Secretary)	Siemens	Yes
Ressel, Howard	Retired, Self	Yes
Webb, John	ABB	No
Flowers, Keith	Siemens	Yes
Sullivan, Paul	DuPont	No

3. Determination of Quorum

Quorum was met.

4. Approval of Agenda

No objections. Approved by acclimation.

5. Approval of Previous Meeting Minutes

[P260.1 WG Minutes \(2023-08-21.R1\)](#) minutes were approved by acclimation.

6. Call for Patents / Copyright

- Patent Slides reminder discussed.
- Copyright discussed.
- No Patent or Copyright issues reported.
- Participant behavior discussed.

7. Participants' behavior

Chair reminded all of [IEEE Behavior – Individual Method](#) Policy.

8. Chair's Remarks

None, other than we are getting close.

9. Resolve comments received from re-circulation ballot 1

- Finish the last comment about exact numbers.
- Double check for any divisions that result in non-terminating decimals, as these would not be exact.
- Double check the responses, especially the rejections.

Discussions

- a. Pickup consideration of exact calculations where we have equation that result in non-terminating decimals. Potentially, add note(s) for these items.

Discussed whether exact conversions should be included at all as exact conversions is outside of the Scope of this document.

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Decision is to keep exact conversions because:

- [2021 IEEE SA Standards Style Manual](#) clause 1.2 state that “Notes to ... tables, ... are for information only and do not contain requirements needed to implement the standard.” That is, this document provides information details but the conversions provided, although reviewed carefully, are NOT normative and thus there is the inclusion of conversions is not an expansion outside of the Scope of the document.
 - All conversions provided were reviewed and are considered accurate.
 - The previous document included conversions.
 - Updates made concerning conversions are in response to ballot comments.
- b. second (plane angle)
- Added footnote with “non-terminating decimal” comment.
- c. Reviewed all (ACCEPTED, REVISED, and REJECTED) Disposition Details responses comments.
- No issues were found with the drafted Disposition Details.
- d. Reviewed the WORD comments (remnant notes in the document).
- No issues were found.
- e. Reviewed the changes made throughout the document.
- No issues were found. All changes were considered as intended.

The review of Ballot Comment Resolutions was completed.

Motion:

- Motion by Doug Edwards: Move to submit Draft 20 to Recirculation Ballot.
- Second by Howard Ressel
- Approved unanimously.

10. Next Meeting

A Doodle poll will be sent out if/as needed per the recirculation ballot responses.

11. Adjournment

Meeting adjourned at 10:58 AM (PDT).

Reported by,
Doug Edwards, Siemens
Secretary, P260.1 WG