**IEEE P3162 Synthetic Aperture Channel Sounding Working Group**

Meeting Minutes, *Draft*

June 1, 2022, 1:30pm-3pm ET (UTC-4)

1. Called to Order at 1:40 p.m. ET
2. Quorum [established](https://ieee-sa.imeetcentral.com/p/aQAAAAAE9Ba5)
3. Motion #1: Approval of Agenda
   1. Moved: James Gilb, General Atomics
   2. Seconded: Peter Vouras, US DoD
   3. Discussion: No discussion
   4. Result: Unanimously approved
4. Motion #2: Approval of Prior Meeting Minutes
   1. Moved: Peter Vouras, US DoD
   2. Seconded: James Gilb, General Atomics
   3. Discussion: Jonathan Goldberg noted that a link to the P&P needs to be added to the minutes
   4. Result: Unanimously approved
5. IEEE SA Policies presented by Dave Michelson
   1. [Call for Patents](https://mentor.ieee.org/myproject/Public/mytools/mob/slideset.pdf)
   2. [Copyright Presentation](https://standards.ieee.org/wp-content/uploads/2022/02/ieee-sa-copyright-policy.pdf)
   3. [Participant Behavior Presentation](https://standards.ieee.org/wp-content/uploads/import/documents/other/Participant-Behavior-Entity-Method.pdf)
6. Discussion and Technical Topics
   1. [PAR](https://development.standards.ieee.org/myproject-web/app#viewpar/13458/9830) scope and strategy for developing P3162 presented by Chair
   2. Chair shared a collection of references that may inform operation within this working group. From the discussion, spherical wavefronts, institution, PI, and aperture lattice were all recommended as additional categories to tag in this reference database.
7. Old Business
   1. None
8. New Business
   1. None
9. Future Meetings
   1. Proposed next meeting 29 June 2022 at 1:30 p.m. ET
10. Adjourn
    1. Adjourned at 3:02 p.m. ET