

**IEEE P7000 Working Group Meeting  
Draft Agenda  
14 December 2018 / 9:00 A.M. – 11:00 A.M. (EDT)  
Teleconference**

- 1. Call to Order**
- 2. Roll call and Disclosure of Affiliation**
- 3. Approval of Agenda**
- 4. Call for Patents** ([Patent Policy](#))
- 5. Approval of October 5<sup>th</sup>, 2018 Meeting Minutes**
- 6. Matters arising from minutes of the previous meeting.**
  - a. Updates on certification programmes, Dr Sarah Spiekermann
- 7. Update from Subgroup Chairs (if any), re: work to date)**
  - a. Risk Subgroup Update, Gisele Waters
  - b. Process Subgroup Update, Vicky Hailey
  - c. Systems of Systems, Annette Reilly
  - d. Ethics, Sarah Spiekermann / Jacob Metcalf
  - e. Ontology, Mark Underwood
- 8. Update from Technical Editor, Ali Hessami**
  - a. Progress with drafting process
- 9. IEEE-SA Balloting Process, Christy Bahn**
- 10. Plans for Face-to-Face Meeting** (Possibly scheduled for January 2019)
- 11. Speakers' Corner**
  - a. Comments and issues from WG members  
(please send request and topic to the secretary at least one week in advance)
- 12. Dates for Future WG Meetings**
  - January 2019 (Exact date still to be determined)
- 13. Adjourn**