**IEEE P4001 Working Group**

**Meeting #39 Agenda** Wednesday 7th December 2022, 15:00-16:30 (UK)

**Virtual Zoom Meeting:** <https://labsphere.zoom.us/j/85362344934?pwd=TlFUYzk1Mk11akZJbVQ0dkdhR2dXUT09>

When joining the Zoom Meeting please use the chat function to record your attendance

(Name, Affiliation, and Country)

1. Call to Order
   1. Introduction and Affiliation Declarations
      1. Roll call of Individuals
   2. Establishment of Quorum – Report on Membership
   3. Policing of membership (CD)
      1. Members Status Review
2. Approval of Agenda
   1. Agenda Review for Meeting #39
   2. Approval of minutes for meeting #38
3. IEEE Patent & Copyright Policies
   1. Call for Patents
   2. Copyright Policy
4. Status of Standards Text
   1. Co-registration work at Rochester / AFRL (David C)
   2. Stray light final draft (Chris D)
   3. Fill factor metric
   4. Meta-Data Table update
   5. Progress in discussions around resolution metric
5. Open Discussion
   1. Next meeting (End December (21st ?)
   2. Photonics West 2022 – in person Friday
6. Outreach
7. AOB / Unfinished Business
8. Adjourn General Meeting
9. Meeting closed.

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