

IEEE Signal Processing Society Synthetic Aperture Standards Committee (SASC)
P3397 Standard for SAR Image Quality Metrics Working Group
Meeting Minutes (draft) for Thursday, December 7, 11:00a – 12:00p ET (UTC-5) via teleconference
<https://ieeesa.webex.com/ieeesa/j.php?MTID=m272b58c1869333cc32defb2285cdf45>

1. Call to Order – *meeting was called to order at 11:02 am ET*
2. Introduction and Affiliation Declarations – *all attendees introduced themselves and stated their affiliation*
 - a. Please provide name, email, affiliation on Google form
 - b. Please attest to having read the [IEEE policies](#) on copyrights, behavior, and patents
 - c. Establish Quorum – *quorum was established*
3. Approval of Agenda – *agenda was unanimously approved*
4. Approval of Previous Meeting Minutes – *previous minutes were unanimously approved*
5. IEEE Patent, Behavior, and Copyright Policies – *IEEE policies were reviewed*
 - a. Review if necessary -- [IEEE policies](#)
 - b. Call for patents – *a call for patents was made*
6. Discussion Topics:
 - a. Working Group Chair – *Bariscan Yonel was introduced as the Working Group Chair*
 - b. Available Motion-Compensated SAR Phase History Data
 - Discussion on the group’s policy for distributing and storing this data
 - Overview of the CPHD data format developed by the National Geospatial Intelligence Agency (NGA)
 - Discussion on the code for reading this data, e.g., Matlab vs Python
 - c. Plans for the data – *the group discussed plans for using CPHD data*
7. New Business – *no new business was presented*
8. Future Meetings – *next meeting in 4 weeks*
9. Adjourn – *meeting adjourned at 11:57 am ET*