

**IEEE SCC20 14-2 Meeting  
Piscataway, New Jersey  
Steering Committee Meeting – Room ADA C  
9:30AM – 12:00PM & 1:00PM –3:00PM  
Monday October 20, 2014  
Minutes**

<u>Items</u>	<u>Category</u>	<u>Person</u>
1 <b>Call to Order</b> Meeting called to order at 9:35 AM	Action	Mike Seavey
2 <b>Quorum Check</b>	Action	Teresa Lopes
2.1        Introductions/Attendance Sheets We have a quorum. 11 of 12 members in attendance	Information	Mike Seavey
3 <b>Agenda</b>		
3.1        Accept Agenda New business moved to before new business so that PARs can be addressed before noon.	Action	Mike Seavey
4 <b>Old Business</b>		
4.1        Review/Accept Minutes from Previous Meeting Comments on previous minutes	Action	Teresa Lopes
• AM vs PM on start time		
• NDIA report should not be included in the minutes since it was not presented at the Steering Meeting (will be archived as a logged item)		
No objections to accepting the minutes as amended		
8 <b>New Business</b>		
8.1        PAR Extensions These two are in the ballot resolution stage. PARs expire at the end of the year so would have to be at RevCom today. Since there is not enough time to get through ballot resolution and a 10 day review, an extension is needed.	Information	Mike Seavey
a) P1671.5 Chris Gorringer motions to approve the PAR extension as written. Seconded by Ion Neag. Motion passes unanimously.	Action	Chris Gorringer
b) P1671.6 Chris Gorringer motions to approve the PAR extension as written. Seconded by Ion Neag. Motion passes unanimously.	Action	Chris Gorringer
8.2        New PAR(s)		
a) Design and Integration Standard for Fixtures Applied to the IEEE-1505 Receiver Fixture Interface (RFI). New PAR from HI subcommittee	Action	Rob Spinner/Steve Mann
Comments from Admin		
• Name in the title – no mention of 1505 in the title		
• Unsure whether this is a standard or a recommended practice		
• Working group participation and timeframe – is there enough bandwidth in the working group		
Comments from HI Working Group		
• .3 going to ballot soon, so there should be some bandwidth		
• Never going to have a solution that works for every user, but any amount of standardization is good		
• Users interested in guidance and having a starting point for ITA design		
• Recommended practice vs. standard – since it is a lot of guidance, a recommended practice might make sense		

- Majority of their working group are users

Proposed changes from HI Working group

- Change standard to recommended practice
- Move paragraph from 5.2 that talks about the potential solution to 5.5

HI Working group would like some time to rework the PAR. If the PAR is not approved by Steering today, we can have an electronic Steering meeting to approve the PAR before the next RevCom submittal deadline.

Another suggestion is to reference 1871.2 (Intrinsic Path) in section 7.1

This item will be put on hold to give HI time to rework the PAR

8.3 SCC20 15-1 & 15-2 Meetings Information/Action Mike Seavey  
15-1 Meeting

- Full SCC20 meeting
- Host: Lockheed Martin, Orlando, Florida
- Dates: May 2015
- Should the Lockheed location fall through, we can always meet at the IEEE location

15-2

- Full SCC20 meeting
- We will most likely not meet in conjunction with AUTOTESTCON
- Possibilities
  - Meet in conjunction with NIWeek in Austin, TX in August
  - At Teradyne in North Reading, MA
  - IEEE is Piscataway, NJ
  - NGC in Rolling Meadows, IL
- Dates: ???

Let Mike know of any meetings that might interfere with the SCC20 meeting plans

5 **Chair's Report** Information Mike Seavey

See (SCC20 14-2 Chairs Report.pptx)

IEEE Certification

- Is there interest in pursuing this?
- People would like more definition about what certification is and what it means
- Need to identify need
- What would we be certifying? IEEE? IEC? Both?

6 **Subcommittee Reports**  
6.1 Diagnostic and Maintenance Control Information John Sheppard/  
Mike Seavey

Not meeting this week as DMC

One active PAR for MAI – do not intend on working on that this week  
AI-ESTATE Users Guide has been published

6.2 Test & ATS Description Information Anand Jain/Ion Neag  
PAR extension for Test Description and UUT Descriptions  
Working through the list of open issues this week  
Short session on 1641 best practices (Wednesday morning) – in data collection phase

6.3 Test Information Integration Information Teresa Lopes/  
Chris Gorringer

1671.5 and 1671.6 are both in ballot resolution – majority of the ballot comments are editorial.  
1871.2 is on the RevCom agenda

1877 (Orchestration) lead is not able to attend. Will try and schedule a telecom with him for Wednesday morning. Looking for comments on the data they have collected.

6.4            Hardware Interfaces                                  Information                                  Steve Mann/Rob Spinner  
 Three activities  
 1505.3 – Universal Test Interface for bench top test. Invitation to ballot ends 10/24  
 1693 – Modular Interconnect Packaging for Scalable Systems – looking at breaking this up into sub-standards  
 New PAR – Design and Integration Standard for Fixtures

6.5            Administrative    Information    Chris Gorringer  
 Reviewed PARs  
 Study group formed in May – will review during Best Practices discussion

8.2            New PAR(s) (revisited)  
                 a) Design and Integration Standard for Fixtures Applied to the IEEE-1505 Receiver Fixture Interface (RFI).

Modifications

- Input from group
- Changed from standard to recommended practice
- Don't want to reinvent the wheel, want to build on what people are already doing (Army, Navy, USAF)

Steve Mann motions that the PAR be approved as written. Les Orlidge seconds. Motion passes unanimously.

**7 Liaison Reports**

7.1            Aerospace Electronic Systems Society                          Information    Joe Stanco  
 Nothing to report

7.2            Instrumentation and Measurement Society                      Information    Joe Stanco  
 Preparing a response to the President of the I&M Society request for how we can become more involved and engaged, on mutually beneficial activities and endeavors and direct involvement with other societies and councils. To respond with comments, opinion, ideas, and best practice experiences.

7.3            Computer Society    Information    John Sheppard  
 Nothing to report. Asked that we provide a report to him.

7.4            National Defense Industrial Association                          Information    Les Orlidge  
 See (NDIA ATC Liaison report for SCC20 14-2.pdf)

7.5            U.S. DoD    Information    Bill Ross  
 See (SCC20\_Ross DoD Liaison Report\_Oct 2014\_ver Final.pptx)

7.6            U.K. MoD    Information    Malcolm Brown  
 See (20-10-14 MOD Liaison Report 14-2 scc20 piscataway.docx)

8.4            **Lunch**

8.5            2015 SCC20 Officer Elections & Nominations    Action    Mike Seavey

<b>SCC-20 Chair</b>	
<b>SCC-20 Chair</b>	Mike Seavey
<b>SCC-20 Vice Chair</b>	
<b>SCC-20 Vice Chair</b>	Chris Gorringer
<b>SCC-20 Secretary/Treasurer</b>	
<b>SCC-20 Secretary</b>	Teresa Lopes

<b>Subcommittee Co-Chairs</b>	
<b>HI Co-Chair</b>	Steve Mann
<b>HI Co-Chair</b>	Rob Spinner
<b>DMC Co-Chair</b>	John Sheppard (remotely – will call into meetings)
<b>DMC Co-Chair</b>	Mike Seavey
<b>TAD Co-Chair</b>	Ion Neag
<b>TAD Co-Chair</b>	Anand Jain
<b>TII Co-Chair</b>	Chris Gorrige
<b>TII Co-Chair</b>	Teresa Lopes

8.6 Revised SCC20 Policies and Procedures Action Mike Seavey  
 See (SCC20 14-1 Chairs Report.pptx)

No longer have co-chairs for the subgroups. Just state in the procedures that a proxy can be appointed if the designated representative or subgroup chair cannot attend.

Policies and Procedures are on the agenda for the March meeting in Vienna.  
 Please get comments to Mike within two weeks so that he can incorporate. Electronic Steering meeting after the holidays so that they can be submitted for the March meeting in Vienna.

8.7 New SCC20 Operating Manual Action Mike Seavey  
 8.8 Revised Working Group Procedures Action Mike Seavey  
 9 **Adjournment** Action Mike Seavey  
 Meeting adjourned at 1:56 PM