IEEE Signal Processing Society

Synthetic Aperture Standards Committee

Meeting Minutes for Thursday, September 15, **1:15p – 2:15p ET** via teleconference

Recorded by Aly Artusio-Glimpse, NIST

1. Called to Order at 1:20 p.m.
2. Quorum [established](https://ieee-sa.imeetcentral.com/p/aQAAAAAE-ZOk)
3. Motion #1: Approval of [Agenda](https://ieee-sa.imeetcentral.com/p/aQAAAAAE-Wye)
	1. Mover: Brian Sequeira, JHUAPL
	2. Seconder: James Gilb, General Atomics Aeronautical Systems and U San Diego
	3. Discussion: None
	4. Result: Unanimously approved
4. Motion #2: Approval of [Previous Meeting Minutes](https://ieee-sa.imeetcentral.com/p/aQAAAAAE9tZ8)
	1. Mover: James Gilb, General Atomics Aeronautical Systems and U San Diego
	2. Seconder: Brian Sequeira, JHUAPL
	3. Discussion: None
	4. Result: Unanimously approved
5. IEEE Policies - Members reviewed [policy documents](https://ieee-sa.imeetcentral.com/p/ZgAAAAAA2SQF) prior to meetings.
	1. No questions or discussion.
	2. No patents were brought to the committee’s attention
6. Discussion Topics
	1. Motion #3: Approval of new [SAS PAR WG draft](https://ieee-sa.imeetcentral.com/p/aQAAAAAE-ZPF) for NesComm review and SASB approval on recommendation of SAS SG
		1. Mover: Bradley Evans, UNM
		2. Seconder: James Gilb, General Atomics Aeronautical Systems and U San Diego
		3. Discussion: None
		4. Result: Unanimously approved
	2. Workshop to be held in October
		1. When: week of Oct 17 (likely Wednesday, Oct 19), midday ET (final date/time to be emailed), full event will last about 3 hours
		2. What: Select members of each SG and each WG will present 15-20 minute on topics of relevance to that SG/WG
		3. Where: hosted on the Whova platform
		4. Who: Anyone interested in presenting, reach out to your SG/WG chair or directly to Peter Vouras synthetic\_aperture\_twg@ieee.org.
7. New Business
	1. Motion #4: Approval of SAR SG request for 6 month extension
		1. Mover: James Gilb, General Atomics Aeronautical Systems and U San Diego
		2. Seconder: Brian Sequeira, JHUAPL and Bradley Evans, UNM
		3. Discussion: None
		4. Result: Unanimously approved.
8. Future Meetings
	1. SASC workshop to be held week of Oct 17 (likely Wednesday, Oct 19), midday ET, on Whova platform. Details will be emailed separately.
9. Motion #5: Adjourn meeting early at 2:03 p.m. ET
	1. Mover: Bradley Evans, UNM
	2. Seconder: Vijay Mishra, ARL
	3. Discussion: None
	4. Result: Unanimously approved