**IEEE Signal Processing Society**

Synthetic Aperture Standards Committee (SASC)

Meeting Minutes for Thursday, January 26, **12:00p – 1:00p ET** via teleconference

Recorded by Aly Artusio-Glimpse

1. Called to Order at 12:00 p.m. ET
2. Introduction and Affiliation Declarations
	1. [Quorum established](https://ieee-sa.imeetcentral.com/p/aQAAAAAFA2oi)
3. Motion #1: Approval of [Agenda](https://ieee-sa.imeetcentral.com/p/aQAAAAAFAnBu)
	1. Mover: James Gilb, GAAS/USD
	2. Seconder: Bradley Evans, UNM
	3. Discussion: none
	4. Results: Unanimously approved
4. Motion #2: Approval of [Previous Meeting Minutes](https://ieee-sa.imeetcentral.com/p/aQAAAAAE_azI)
	1. Mover: James Gilb, GAAS/USD
	2. Seconder: Bradley Evans, UNM
	3. Discussion: none
	4. Results: Unanimously approved
5. Discussion Topics:
	1. [***New scheduling process***](https://ieee-sa.imeetcentral.com/p/aQAAAAAFAx7i)for committee, working group, and study group meetings reviewed – each entity will schedule meetings independently after coordinating with the SASC Secretary (Dr. Aly Artusio-Glimpse, alexandra.artusio-glimpse@nist.gov)
	2. ***New working group structure for Synthetic Aperture Radar*** standards proposed – the Radar Study Group is proposing to transition to Working Group status; see item (e) below. The Radar Study Sub-Groups will report to the Radar Working Group. The Working Group Chairs (Dr. Kumar Vijay Mishra and Dr. Raghu Raj) will provide status updates to the SASC voting members on a quarterly basis
	3. Motion #3: Approval of [PAR for ***``Optical Synthetic Aperture Techniques” Study Group***](https://ieee-sa.imeetcentral.com/p/aQAAAAAFAyXJ)to be chaired by Prof. Guoan Zheng
		1. Mover: James Gilb, GAAS/USD
		2. Seconder: Bradley Evans, UNM
		3. Discussion: none
		4. Results: Unanimously approved
	4. Motion #4: Approval of [PAR for ***``Machine Learning in Synthetic Aperture Applications” Study Group***](https://ieee-sa.imeetcentral.com/p/aQAAAAAFAyXK)
		1. Mover: James Gilb, GAAS/USD
		2. Seconder: Bradley Evans, UNM
		3. Discussion: none
		4. Results: Unanimously approved
	5. Discussed [PAR to transition the Radar Study Group to the ***``Synthetic Aperture Radar Working Group”***](https://ieee-sa.imeetcentral.com/p/aQAAAAAFAx7Y). Vote to approve this PAR will be held via an electronic ballot.
6. New Business
	1. Reminder of the Synthetic Aperture Workshop to be held during the ICASSP-2023 Conference in June at Rhodes, Greece -- <https://sagroups.ieee.org/sps-sasc/icassp-2023-workshop/>. Paper submissions are due February 24, 2023.
7. Future Meetings
	1. Will be proposed via email.
8. Adjourned at 1:08 p.m. ET