

IEEE Signal Processing Society Synthetic Aperture Standards Committee (SASC)

Meeting Minutes (draft)

Thursday, 12 March 2026, 12:00p – 1:00p ET (UTC-4) via teleconference

<https://ieeesa.webex.com/ieeesa/j.php?MTID=mccf8180c2bcc46c034c70e54641b56f1>

*Minutes recorded by Peter Vouras*

1. Call to Order – *meeting called to order at 12:02 pm*
2. Introduction and Affiliation Declarations
  - a. Please provide name, affiliation – *In attendance were Armin Doerry, Benjamin Deutschmann, Bardley Evans, Brian Sequeira (joined late), Corina Nafornita, Dalisa Gonzalez, Hassan Abouseada (joined late), James Gilb, Kumar Vijay Mishra, Peter Vouras, Tareef Al Mahdawi, Shubham Sharma*
  - b. Please read the [IEEE policies](#) on copyrights, behavior, and patents
  - c. Establish Quorum – *quorum established*
3. Approval of Agenda – *agenda was approved*
  - *Mover: Corina Nafornita*
  - *Second: Armin Doerry*
4. Approval of Previous Meeting Minutes – *minutes were approved*
  - *Mover: Corina Nafornita*
  - *Second: James Gilb*
5. IEEE Patent, Behavior, and Copyright Policies – *policies were briefly reviewed*
  - a. Review if necessary -- [IEEE policies](#)
  - b. Call for patents – *no patents brought forward*
6. Discussion Topics:
  - a. Status of all working groups
    - *All groups are making satisfactory progress except P3162*
    - *P3199, P3339, P3383 will likely have a draft ready for release soon*
    - *A discussion was held on the email received 24 Feb from Ali Rastegar claiming he is Vice Chair/Secretary of P3162 and that the group has 4 additional members. None of these people have attended a group meeting therefore they do not qualify as members*
    - *The committee will not grant a request to extend the P3162 PAR given the lack of any progress towards a standard. The deadline to submit the draft P3162 standard to Revcom is October 2026*
    - *Committee members agree the P3162 PAR should be withdrawn (no vote taken)*
    - *Standards that have been developed offline outside the conventional IEEE process of holding open meetings with discussions will not be considered by the committee*
    - *Corina, Vijay, Benjamin, Shubham gave verbal updates on the progress of their working groups*
    - *Dalisa stated that the IEEE SA is still reviewing a request from P3199 to share the sonar draft standard with NATO*

- *Vijay showed a current outline of his group’s standard and asked if those pages could be shared outside the working group to nonmembers for recruiting purposes. James Gilb replied that the answer is no unless the request goes through a formal IEEE process for approval. Vijay emailed Dalisa and Peter the pages he would like to share*
  - *The committee thanked Bradley Evans for his efforts to gain access to a GPU through the University of New Mexico*
  - *James Gilb reminded the committee that after completion, draft standards must go through the Mandatory Editorial Coordination (MEC) process which takes about 1 month*
  - *James Gilb mentioned that after a draft standard is complete, the working group chair is responsible for inviting reviewers to the ballot group. This process requires about 1 month*
  - *James Gilb stated that the best way for committee members to provide comments on a standard is to join the ballot group*
  - *Dalisa confirmed that after a working group votes to release its standard to the committee, the committee then simply votes on starting the ballot process*
- b. Updates to the SASC “Policies and Procedures” document
- *The SASC P&P document is up for review and any edits are due by the end of 2026*
  - *At today’s meeting, the group ran out of time to discuss potential edits to the P&P document*
  - *Peter urged everyone to review the current version available in IMeet Central*
  - *The group will brainstorm possible upgrades to the P&P document at the next meeting*

7. New Business – *none brought forward*

8. Future Meetings – meeting schedule may accelerate to accommodate release dates of draft standards – *next meeting is 21 May at 12pm EDT*

9. Adjourn -- *meeting adjourned at 1:06 pm EDT*