



**IEEE SSIT Standards Committee
Draft Meeting Minutes
Thursday, May 16, 2019
7pm - 9 pm (UTC) / 3pm-5pm (EDT)
Meeting Minutes provided by Beth-Anne Schuelke-Leech**

1. Call to Order

The meeting was called to order at 3:12 (EDT) by the Chair. A quorum was present and recorded.

2. Roll call of Individuals

A list of attendees present is attached.

3. Approval of Agenda

Motion to approve the meeting agenda. (Mover: Peter Reid, Second: Sara Jordan). The agenda was approved as submitted without objection.

4. Call for Secretary

The Secretary role of the IEEE SSIT SC is now vacant, with the appointment of Beth-Anne Schuelke-Leech as Chair. A call for a new Secretary was made. Interested individuals should contact the Chair.

5. Working Groups

a. Working Group PnP's

On May 7, 2019, we were informed that on January 22, 2019, AudCom reported to the IEEE-SA Standards Board that it found no issue with the SSIT/SC Working Group P&P document submitted in 2018.

b. Updated on P7014

The revisions requested at the April 18, 2019 SSIT SC meeting were addressed before the May 3rd, 2019 NesCom deadline. Thus, the PAR is going forward to the June NesCom meeting for review and approval.

6. Liaison Policy

The proposed liaison policy was reviewed and discussed. The policy was tabled until the August meeting in order to allow time for the IEEE SA liaison policy, which is in revision, to be released and reviewed.

Action Item: Beth-Anne Schuelke-Leech will find out the times and locations of the meetings in 2019 and 2020 for the current liaison organizations, so that an approximate cost for liaisons can be determined.

7. Ethical and Societal Implications Subcommittee

Sara Jordan will be convening the subcommittee shortly. This item was presented to SSIT BoG at their May meeting as one of our activities.

8. New Business

The Computer Society will be consolidating Blockchain standards under their Standards Committee in the next few months.

There was an interesting discussion about the issues raised in an article about individuals and organizations that try to influence (or thwart) standards (https://www.datainnovation.org/2019/05/whats-next-in-standards-setting-for-ai/?mc_cid=72e4522d97&mc_eid=e6b1bf7fa5) and the importance of ensuring openness and transparency in standards making, while avoiding dominance by any individual members, organizations, or ideology. Any problems should be discussed with the Program Manager and Chair/Vice-Chair as these concerns need to be carefully monitored.

9. Future Meetings *(All meetings will be held on the 3rd Thursday of the month at 3 PM EDT unless otherwise noted)*

- June 20, 2019 from 7-9pm UTC
- July 18, 2019 from 7-9pm UTC
- August 15, 2019 from 7-9pm UTC
- September 19, 2019 from 7-9pm UTC
- October 17, 2019 from 7-9pm UTC
- November 21, 2019 from 8-10pm UTC
- December 19, 2019 from 8-10pm UTC

10. Adjourn

The meeting adjourned at 4:07 am EST.

Attendees:

Last Name	First Name	Affiliation	Role	Officer
Bahn	Christy	IEEE Standards Association	S	
Cunningham	Paul	IEEE SSIT	NVM	
Hyman	Josh	University of Pittsburgh	NVM	
Jordan	Sara	Virginia Tech	V	Vice-Chair
Montpetit	Marie-Jose	MIT	NVM	
Reed	David	Deep Plum Research	V	
Reid	Peter	Unaffiliated	V	
Reilly	Annette	Unaffiliated	V	
Schuelke-Leech	Beth-Anne	University of Windsor	V	Chair
Silverman	Karen	Unaffiliated	V	

Role Legend	V = Voting Member
	NV = Non-voting Member
	P = Participant
	S = Staff