

**IEEE SSIT Standards Committee  
Meeting #15 Notes  
Thursday, 20<sup>th</sup> February 2020  
20:00 – 22:00 (UTC) / 15:00 – 17:00 (EST)  
Location: Electronic Meeting.**

*Meeting chaired by Beth-Anne Schuelke-Leech, minutes provided by Peter Reid.*

## 1 CALL TO ORDER

The meeting was called to order at 15:13 (EST) by the Chair.

## 2 ROLL CALL AND DISCLOSURE OF AFFILIATION

Roll call and disclosure of affiliation was made, see table at end of document. A quorum (6) was not present.

## 3 AGENDA

The agenda, as distributed, was used for the meeting.

## 4 APPROVAL OF MINUTES OF PREVIOUS MEETING

Deferred for approval at next meeting.

~~Moved \_\_\_\_\_, seconded \_\_\_\_\_ that the minutes of meeting #13 of 19<sup>th</sup> December be approved~~  
Meeting #14 did not have a quorum, notes of the meeting are available.

## 5 WORKING GROUP REPORTS AND ACTIONS

### 5.1 P7011

Next meeting of the WG is scheduled for February 21<sup>st</sup>. Sections of the standard are been written and reviewed. Expected completion date is not yet available.

### 5.2 P7012

Drafting and revision of the standard is progressing and is going well. Estimated completion of first draft is by end of northern hemisphere 2020 summer.

### 5.3 P7014

No report presented.

## 6 OUTSTANDING ACTION ITEMS

### 6.1 Facial Recognition Group

Chair reported that progress is been made on creating a group that is interested in progressing the issues surrounding use of biometric data for identification. The plan is for a meeting in late March early April to consider the development a new PAR.

### 6.2 Standards Workshop in 2020

Contract has been signed to allow for workshop, *The Design of Trustworthy AI*, at the AI World Government in Washington DC on June 22<sup>nd</sup> – 24<sup>th</sup> (<https://www.aiworldgov.com/>) and an all-day session at AI World Conference & Expo Boston on September 29<sup>th</sup> – October 1<sup>st</sup> (<https://aiworld.com/>) for production of a white paper.

## 7 NEW BUSINESS

### 7.1 Digital Rights of Citizens

Chair to follow up with Christy Bahn the involvement of SSIT-SC in the proposed development of recommended practice of digital rights of citizens (**Action 15/1**).

## 7.2 IEEE Open Source Software Committee

Open Source Committee (OSCom) is a committee authorized by the IEEE Standards Association (IEEE SA) Board of Governors (BOG) to provide guidance, oversight, and life-cycle management support for IEEE Open Source Projects, including IEEE Open Source Projects incorporated into IEEE standards. The operations manual can be found at [https://standards.ieee.org/content/dam/ieee-standards/standards/web/documents/other/OSCOM\\_Operations\\_Manual.pdf](https://standards.ieee.org/content/dam/ieee-standards/standards/web/documents/other/OSCOM_Operations_Manual.pdf). The committee is looking for pilot projects.

## 8 FUTURE MEETINGS

(All meetings after 19<sup>th</sup> March will be held on the 3<sup>rd</sup> Thursday of the month at 09:00 EST/EDT unless otherwise noted)

- **26<sup>th</sup> March 2020 from 13:00-15:00 UTC (09:00-11:00 Eastern Daylight Time – starts March 8<sup>th</sup>)**
- 16<sup>th</sup> April 2020 from 13:00-15:00 UTC (09:00-11:00 Eastern Daylight Time)
- 21<sup>st</sup> May 2020 from 13:00-15:00 UTC (09:00-11:00 Eastern Daylight Time)
- 18<sup>th</sup> June 2020 from 13:00-15:00 UTC (09:00-11:00 Eastern Daylight Time)
- 16<sup>th</sup> July 2020 from 13:00-15:00 UTC (09:00-11:00 Eastern Daylight Time)
- 20<sup>th</sup> August 2020 from 13:00-15:00 UTC (09:00-11:00 Eastern Daylight Time)
- 17<sup>th</sup> September 2020 from 13:00-15:00 UTC (09:00-11:00 Eastern Daylight Time)
- 15<sup>th</sup> October 2020 from 13:00-15:00 UTC (09:00-11:00 Eastern Daylight Time – ends November 1<sup>st</sup>.)
- 19<sup>th</sup> November 2020 from 14:00-15:00 UTC (09:00-11:00 Eastern Standard Time)
- 17<sup>th</sup> December 2020 from 14:00-15:00 UTC (09:00-11:00 Eastern Standard Time)

## 9 ADJOURN

*Moved* Sara Jordan, *seconded* Peter Reid, that the meeting be adjourned at 15:31 EST, *carried*.

## OUTSTANDING ACTIONS

Action	Topic	Allocated to	Status
12/3	AI World standards workshops Washington DC in June 2020 and Cambridge, MA in October 2020	Beth-Anne Schuelke-Leech and Sara Jordan	In-hand, see Item 6.1
13/4	Investigate the activities of ISO/IEC JTC1/SC 37. In particular ISO/IEC AWI 24357 and 24358		Deferred see Item 0
14/1	New biometric data for identification group and PAR	Beth-Anne Schuelke-Leech and Sara Jordan	In-hand, see Item 0
15/1	Involvement of SSIT-SC in the proposed development of recommended practice of digital rights of citizens	Beth-Anne Schuelke-Leech and Christy Bahn	See Item 7.1

## ATTENDEES

Last Name	First Name	Affiliation	Present	Role	Office
Ben	Bland	Sensum	Apology	V	
Jorden	Sara	Virginia Tech	Yes	V	
Reed	David	Deep Plum Research	Yes	V	
Reid	Peter	Unaffiliated	Yes	V	Secretary
Reilly	Annette	Unaffiliated	Yes	V	
Schuelke-Leech	Beth-Anne	University of Windsor	Yes	V	Chair
Silverman	Karen	Unaffiliated	Apology	V	
Bahn	Christy	IEEE	Apology	S	
Role Legend	V = Voting Member; NVM = Non-voting Member; P = Participant; S = Staff				