

**IEEE SSIT Standards Committee  
Meeting #16 Notes  
Thursday, 26<sup>th</sup> March 2020  
13:00 – 15:00 (UTC) / 09:00 – 11:00 (EDT)  
Location: Electronic Meeting.**

*Meeting chaired by Beth-Anne Schuelke-Leech, notes provided by Peter Reid.*

## 1 CALL TO ORDER

The meeting was called to order at 09:05 (EDT) by the Chair.

## 2 ROLL CALL AND DISCLOSURE OF AFFILIATION

Roll call and disclosure of affiliation was made, see table at end of document. A quorum (6) was not present. The meeting proceeded as an information session.

## ~~3 AGENDA~~

~~Moved \_\_\_\_\_ seconded \_\_\_\_\_ that the agenda, as distributed, be approved, \_\_\_\_\_.~~

## ~~4 APPROVAL OF MINUTES OF PREVIOUS MEETING~~

~~Moved \_\_\_\_\_, seconded \_\_\_\_\_ that the minutes of meeting #13 of 19<sup>th</sup> December 2019 be approved, \_\_\_\_\_~~

Meeting #14 and #15 did not have a quorum, notes of the meetings are available.

## ~~5 WORKING GROUP REPORTS AND ACTIONS~~

### ~~5.1 P7011~~

~~Report to be presented~~

### ~~5.2 P7012~~

~~Report to be presented~~

### ~~5.3 P7014~~

~~Report to be presented~~

## 6 OUTSTANDING ACTION ITEMS

### 6.1 Biometric Data for Identification

Chair to call a meeting of interested people with the aim of setting up a study group. If established, the study group will develop a PAR and call for participation in a working group (**Action 14/1**).

### 6.2 Standards Workshop in 2020

As of today (26<sup>th</sup> March 2020) the AI World Government in Washington DC on June 22<sup>nd</sup> – 24<sup>th</sup> (<https://www.aiworldgov.com/>) is still scheduled to proceed. Because of the COVID-19 outbreak and the travel restrictions in place by various countries, it has been decided that SSIT's presence will be virtual. Arrangements are yet to be finalized. The proposed workshops may be held at AI World Conference & Expo Boston on September 29<sup>th</sup> – October 1<sup>st</sup> (<https://aiworld.com/>) and at AI World Government 2021 (**Action 12/3**)

### 6.3 Digital Rights of Citizens

Chair to report on discussions with Christy Bahn on the involvement of SSIT-SC in the proposed development of recommended practice of digital rights of citizens (**Action 15/1**).

## 7 FUTURE MEETINGS

(All meetings will be held on the 3<sup>rd</sup> Thursday of the month at 09:00 EST/EDT unless otherwise noted)

- 16<sup>th</sup> April 2020 from 13:00-15:00 UTC (09:00-11:00 Eastern Daylight Time)
- 21<sup>st</sup> May 2020 from 13:00-15:00 UTC (09:00-11:00 Eastern Daylight Time)
- 18<sup>th</sup> June 2020 from 13:00-15:00 UTC (09:00-11:00 Eastern Daylight Time)
- 16<sup>th</sup> July 2020 from 13:00-15:00 UTC (09:00-11:00 Eastern Daylight Time)
- 20<sup>th</sup> August 2020 from 13:00-15:00 UTC (09:00-11:00 Eastern Daylight Time)
- 17<sup>th</sup> September 2020 from 13:00-15:00 UTC (09:00-11:00 Eastern Daylight Time)
- 15<sup>th</sup> October 2020 from 13:00-15:00 UTC (09:00-11:00 Eastern Daylight Time – ends November 1<sup>st</sup>.)
- 19<sup>th</sup> November 2020 from 14:00-15:00 UTC (09:00-11:00 Eastern Standard Time)
- 17<sup>th</sup> December 2020 from 14:00-15:00 UTC (09:00-11:00 Eastern Standard Time)

## 8 ADJOURN

The meeting finished at 09:20 EDT.

Action	Topic	Allocated to	Status
12/3	AI World standards workshops Washington DC in June 2020 and Cambridge, MA in October 2020	Beth-Anne Schuelke-Leech and Sara Jordan	In-hand, see Item 6.2
13/4	Investigate the activities of ISO/IEC JTC1/SC 37. In particular ISO/IEC AWI 24357 and 24358		Deferred till completion of Action 14/1.
14/1	New biometric data for identification study group.	Beth-Anne Schuelke-Leech and Sara Jordan	Beth-Anne Schuelke-Leech to call a meeting.
15/1	Involvement of SSIT-SC in the proposed development of recommended practice of digital rights of citizens	Beth-Anne Schuelke-Leech and Christy Bahn	See Item 6.3

## ATTENDEES

Last Name	First Name	Affiliation	Present	Role	Office
Jorden	Sara	Virginia Tech	Yes	V	
Reid	Peter	Unaffiliated	Yes	V	Secretary
Reilly	Annette	Unaffiliated	Yes	V	
Schuelke-Leech	Beth-Anne	University of Windsor	Yes	V	Chair
Bahn	Christy	IEEE	Yes	S	
Role Legend	V = Voting Member; NVM = Non-voting Member; P = Participant; S = Staff				