

**IEEE SSIT Standards Committee**

**Meeting #29 Notes**

**Thursday, 15<sup>th</sup> April 2021**

**21:00 – 22:30 (UTC)**

**Location: Electronic Meeting.**

*Meeting chaired by Ruth Lewis; notes provided by Peter Reid.*

## 1 CALL TO ORDER

The meeting was called to order at 21:06 (UTC).

## 2 ROLL CALL AND DISCLOSURE OF AFFILIATION

Roll call and disclosure of affiliation was made, and as a quorum was not present, 6 of 14 voting members, the meeting proceeded as an information session. See attendees list at the end of the notes.

## ~~3 AGENDA~~

~~Moved \_\_\_\_\_, seconded \_\_\_\_\_ that the agenda, as distributed, be approved, \_\_\_\_\_.~~

## ~~4 APPROVAL OF MINUTES OF PREVIOUS MEETING~~

~~Moved \_\_\_\_\_, seconded \_\_\_\_\_, that the minutes of meeting #27 of 18<sup>th</sup> February 2021 be approved, \_\_\_\_\_.~~

~~The notes of meeting #28 have been distributed and are available on iMeet.~~

## 5 NEW PAR APPROVED

New PAR was approved by electronic vote and will be considered by New Standards Committee (NESCOM) at their April 28<sup>th</sup> meeting. One minor change requested which will be processed by NESCOM.

- P2987 – Recommended Practice for Principles for Design and Operation Addressing Technology-Facilitated Inter-personal Control.

## 6 WORKING GROUP REPORTS

### 6.1 P2895: Standard Taxonomy for Responsible Trading of Human-Generated Data

Written report circulated to SC members before the meeting. Angela provided these additional comments:

- The WG started with a lot of momentum with a meeting in January. A Q&A was circulated on the scope and draft outline produced.
- Because of work commitments, Chair and Vice-Chair have not be able to devote the time required to the WG. The Vice-Chair is stepping down for the WG, while Chair is to become an ordinary member of the WG. Angela is hopeful that 1 or 2 people will be willing to step into the leadership roles.
- Effort is being put into expanding the WG membership.
- The next meeting is scheduled for 1<sup>st</sup> week of May.

The Chair requested that a brief summary, 500 words, of the activities been undertaken could be produced for SSIT web site, <https://technologyandsociety.org/>. If the summary could be sent to Miriam Cunningham at [miriam@iimg.com](mailto:miriam@iimg.com), with a copy to SC Chair, Ruth Lewis at [ruthlewis@ieee.org](mailto:ruthlewis@ieee.org).

## 6.2 P7012: Standard for Machine Readable Privacy Terms

Written report circulated to SC members before the meeting. David provided these additional comments:

- The PAR is due to expiry on 31<sup>st</sup> December 2021. The WG is considering its option in light of the current standard development status. Three (3) options were considered at the April WG meeting. Of these, the current preferred path is to “narrow and tighten focus to complete the standard in a few months.
- Significant amount of material has been collected as the topic has generated a diverse set of use cases. The issue is compounded by different cultural and legal views of privacy when considering the issue outside the US/Silicon Valley/Technological view of the issue.
- The focus is moving towards the machine-readable privacy terms and generating a registry of terms that could be used.
- Concern was expressed that the WG did not have any members with a legal background. It was suggested that short description be produced that could be circulated by the SC Chair to potential interested people in Australia.

The Chair requested that a brief summary, 500 words, of the activities been undertaken could be produced for SSIT web site, <https://technologyandsociety.org/>. If the summary could be sent to Miriam Cunningham at [miriam@iimg.com](mailto:miriam@iimg.com), with a copy to SC Chair, Ruth Lewis at [ruthlewis@ieee.org](mailto:ruthlewis@ieee.org).

## 6.3 WG Management Issues

A meeting was held with Sara Jorden and John Havens about the completion of *Ethical Aligned Design for Standards* paper. **The outcome from the meetings was that Ruth and Lisa would undertake to review and update the paper for an October launch.** The focus would be on the development of a check list which could used when a new ethically based PAR was under development/consideration.

## 7 BUSINESS ARISING FROM PREVIOUS MEETINGS

### 7.1 Standards Workshop in 2021

The 2021 AI World Government conference will now be a virtual meeting, as such, a partial refund of support payment will be sought. **Sara Jorden is still resolving this issue.**

### 7.2 TAB CoS Call for Proposals - Round 5

The proposal submitted by SC did not progress to the next stage. The proposals from P7012 and P7014 are still under consideration.

### 7.3 Access to WG Drafts

For a WG to gain access to the draft version of a standard under development the following process will need to be followed.

- i) The WG requesting access to a draft standard from another WG will need to put the request in writing. The request should contain the reasons why access is being sought.
- ii) The request should be sent to Christy Bahn, who will then forward it to the WG for consideration.
- iii) The recipient WG will then consider the request and vote to either.
  - a. Accept the request and provide a copy of their draft standard.
  - b. Request additional information from the requesting WG.
  - c. Reject the request and provide reasons for the rejection.

## 8 MARKETING

### 8.1 SSIT-SC Web Site <https://sagroups.ieee.org/ssit/>

A meeting was held on 8<sup>th</sup> April to review SSIT-SC Web site. A new layout was agreed. **Christy to update web site layout by end of April.** Once web site layout has been updated SC Officer will update content.

## 9 OTHER BUSINESS

There was no other business.

## 10 FUTURE MEETINGS

SC meetings will be held at 21:00 UTC on the 3<sup>rd</sup> Thursday of the month (UTC) for an hour and a half.

- 20<sup>th</sup> May 2021 – 21:00 UTC (07:00 21<sup>st</sup> May AEST, 22:00 BST, 17:00 EDT)  
WG P2980 & P2987 to report.
- 17<sup>th</sup> June 2021 – 21:00 UTC (07:00 18<sup>th</sup> June AEST, 22:00 BST, 17:00 EDT)
- 15<sup>th</sup> July 2021 – 21:00 UTC (07:00 16<sup>th</sup> July AEST, 22:00 BST, 17:00 EDT)  
WG P7011 & P7014 to report.
- 19<sup>th</sup> August – 21:00 UTC (07:00 20<sup>th</sup> August AEST, 22:00 BST, 17:00 EDT)  
WG P7012 & P2895 to report.
- 16<sup>th</sup> September – 21:00 UTC (07:00 17<sup>th</sup> September AEST, 22:00 BST, 17:00 EDT)  
WG P2980 & P2987 to report.
- 21<sup>st</sup> October – 21:00 UTC (08:00 22<sup>nd</sup> October AEDT, 22:00 BST, 17:00 EDT)
- 18<sup>th</sup> November – 21:00 UTC (08:00 19<sup>th</sup> November AEDT, 16:00 EST, 21:00 GMT)  
WG P7011 & P7014 to report.
- 16<sup>th</sup> December – 21:00 UTC (08:00 17<sup>th</sup> December AEDT, 16:00 EST, 21:00 GMT)  
WG P7012 & P2895 to report.
- 20<sup>th</sup> January 2022 – 21:00 UTC (08:00 21<sup>st</sup> January AEDT, 16:00 EST, 21:00 GMT)  
WG P2980 & P2987 to report.

AEST – Australian Eastern Standard Time; AEDT – Australian Eastern Daylight Time; BST – British Summer Time; EST – Eastern Standard Time; EDT – Eastern Daylight Time; GMT – Greenwich Mean Time.

## 11 ADJOURN

The meeting was adjourned at 22:18 (UTC)

## ATTENDEES

Last Name	First Name	Affiliation	Present	Role	Office
Bahn	Christy	IEEE	Yes	S	
Bennet	Karen	Unaffiliated	Yes	V	
Bland	Ben	Unaffiliated	Yes	V	
LeVasseur	Lisa	Wrethinking	Yes	V	Vice-Chair
Lewis	Ruth	Technology Foresight	Yes	V	Chair
Mace	Scott	Unaffiliated	Yes	NVM	
Radcliffe	Angela	Unaffiliated	Yes	NVM	
Reed	David	Deep Plum Research	Yes	V	
Reid	Peter	Unaffiliated	Yes	V	Secretary

Roles: V = Voting member; NVM = Non-Voting Member; S = IEEE Staff