

IEEE SSIT Standards Committee

Meeting #38 Minutes

Thursday, 20th January 2022

21:00 – 22:30 (UTC)

Location: Electronic Meeting

Meeting chaired by Ruth Lewis; minutes provided by Peter Reid.

1 CALL TO ORDER

The meeting was called to order at 21:05 (UTC).

2 ROLL CALL AND DISCLOSURE OF AFFILIATION

Roll call and disclosure of affiliation. A quorum, 6 of 8 voting members, were present. See attendees list at the end of the minutes.

3 AGENDA

Moved Ben, seconded Karen, that the agenda, as distributed, be approved, carried.

4 POLICY NOTIFICATIONS

4.1 IEEE SA Patent Policy.

If anyone in this meeting is personally aware of the holder of any patent claims that are potentially essential to implementation of the proposed standard(s) under consideration by this group and that are not already the subject of an Accepted Letter of Assurance, please respond at this time by providing relevant information to the SC Chair.

4.2 IEEE SA Copyright Policy

IEEE owns the copyright in all Work Products. All IEEE Work Products shall be created in an approved IEEE template. Participants are solely responsible for determining whether disclosure of any Contributions that they submit to IEEE requires the prior consent of other parties and, if so, to obtain it.

5 APPROVAL OF MINUTES OF PREVIOUS MEETING

Moved Deb, seconded Karen, that the minutes of meeting #37 of 16th December 2021 be approved, with the correction that any references to P2897 be changed to P2987, carried.

6 WORKING GROUP REPORTS

6.1 P2890 – Recommended Practice for Provenance of Indigenous Peoples' Data

Written report distributed before meeting. Stephanie provided the following information:

- There are 31 voting members with 25 to 30 attending each meeting, together with some NVMs.
- A draft sub-group has been established with an indigenous and non-indigenous lead. Drafting is expected to take 2 to 3 months with input from other sub-groups.
- There is an indigenous caucus with members also being members of other sub-groups. Outreach is continuing through indigenous community organisations. It is expected that first draft will be completed in 2 to 3 months. After the full draft it will be circulated through indigenous groups for their review.
- The draft will also be review by non- indigenous experts for their review.
- It is expected that drafting and review process will be completed by June/July 2022.

6.2 P2897 – Recommended Practice for Principles for Design and Operation Addressing Technology-Facilitated Interpersonal Control

Please note that the Chair is an apology for the meeting as he is on leave. Report distributed with agenda.

Christy provided the following information:

- Call for participation was made.
- There have been 3 meeting with 9 voting members and 5 NVM. All meetings are going well.
- The SC agreed that no specific action was needed at this time.

6.3 WG Management Issues

A draft proposal for the development of a *Best practice guide to developing Ethical Standards* was circulated before the meeting.

A discussion on the proposal resulted in the following actions:

- Ruth to update the draft with ideas from the meeting.
- The proposal received positive feedback.

Moved Deborah, *seconded* Ben, that the Committee supports the development of a *Best practice guide to developing Ethical Standards*, and that the Chair take the necessary steps to ensure that this occurs, *carried*.

The following actions will be needed:

- i) Call for patriation. Karen volunteered to assist.
- ii) Board of Governors to be informed.
- iii) Explore the potential use of the Industry Connections Program.
- iv) Review of existing material and papers.

7 BUSINESS ARISING FROM PREVIOUS MEETINGS

7.1 Standards Workshop in 2021

A refund of the support payment, \$10,000, for the 2021 AI World Government conference was received on January 14th. Action completed.

8 OTHER BUSINESS

8.1 DIITA Request

The Committee received a request from Dr Greg Adamson, Program Chair, that the Committee formalize its relationship with the Dignity, Inclusion, Identity, Trust, and Agency (DIITA). DIITA is an IEEE SA Industry Connection looking at a range of technology matters that share a perspective based on dignity and human rights: <https://standards.ieee.org/industry-connections/diita/index.html>

Moved, Karen *seconded* Deborah, that the Committee formalize its relationship with DIITA, *carried*.

Chair to discuss with Dr Greg Adamson the best way to formalize the relationship and how the Committee can assist the program.

9 FUTURE MEETINGS

SC meetings will be held at 21:00 UTC on the 3rd Thursday of the month (UTC) for an hour and a half.

- 17th February 2022 – 21:00 UTC (08:00 18th February AEDT, 16:00EST, 21:00 GMT)
WG P3119 & WG 7010.1 to report.
- 17th March 2022 – 21:00 UTC (08:00 18th March AEDT, 16:00 EST, 21:00 GMT)
WG P7011, P7014 & P7030 to report. WG 7014 to report on TAB CoS grant.
- 21st April 2022 – 21:00 UTC (07:00 22nd April AEST, 17:00 EDT, 22:00 BST)
WG P7012 & P2895 to report. WG 7012 to report on TAB CoS grant.
- 19th May 2022 – 21:00 UTC (07:00 20th May AEST, 17:00 EDT, 22:00 BST)
WG P2890 & P2987 to report.

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- 16th June 2022 – 21:00 UTC (07:00 17th June AEST, 17:00 EDT, 22:00 BST)
WG P3119 & WG 7010.1 to report.
- 21st July 2022 – 21:00 UTC (07:00 22nd July AEST, 17:00 EDT, 22:00 BST)
WG P7011, P7014 & P7030 to report. WG 7014 to report on TAB CoS grant.
- 18th August 2022 – 21:00 UTC (07:00 19th August AEST, 17:00 EDT, 22:00 BST)
WG P7012 & P2895 to report. WG 7012 to report on TAB CoS grant.
- 15th September 2022 – 21:00 UTC (07:00 16th September AEST, 17:00 EDT, 22:00 BST)
WG P2890 & P2987 to report.

AEST – Australian Eastern Standard Time; AEDT – Australian Eastern Daylight Time; BST – British Summer Time; EST – Eastern Standard Time; EDT – Eastern Daylight Time; GMT – Greenwich Mean Time.

10 ADJOURN

Moved Karen, seconded Peter, that the meeting be adjourned at 22:20 (UTC), carried.

ATTENDEES

Last Name	First Name	Affiliation	Present	Role	Office
Bahn	Christy	IEEE	Yes	S	
Bland	Ben	Unaffiliated	Yes	V	
Carrol	Stephanie	University of Arizona	Yes	NVM	
Gopal	Tadepalli	Anna University	Yes	NM	
Hagar	Deborah	The Foundation for Sustainable Communities	Yes	V	
LeVasseur	Lisa	Me2B Alliance	Yes	V	Vice-Chair
Lewis	Ruth	Technology Foresight	Yes	V	Chair
Reid	Peter	Unaffiliated	Yes	V	Secretary
Silverman	Karen	The Cantellus Group	Yes	V	

Roles: V = Voting member; NVM = Non-Voting Member; S = IEEE Staff