IEEE SSIT Standards Committee
Meeting #51 Minutes
Thursday, 16th February 2023
20:30 – 22:00 (UTC)
Location: Electronic Meeting
Meeting chaired by Ruth Lewis; minutes provided by Peter Reid.

1 CALL TO ORDER
The meeting was called to order at 20:35 (UTC).

2 ROLL CALL AND DISCLOSURE OF AFFILIATION
Roll call and disclosure of affiliation. A quorum, 10 of 14 voting members, were present. See the attendees list at the end of the minutes.

3 AGENDA
Moved Tyler J, seconded Deborah H, that the agenda, as distributed, be approved, carried.

4 POLICY NOTIFICATIONS
Distributed with the agenda and brough to the attention of the meeting.

4.1 Participant Behavior
Meeting participants are reminded that participant behavior shall comply with the requirements, IEEE SA Participant-Behavior-Individual-Method, distributed with the agenda.

4.2 IEEE SA Patent Policy.
If anyone in this meeting believes that one or more claims in issued patent(s) or pending patent application(s) might be an Essential Patent Claims, that fact should be made known to the entire working group and duly recorded in the minutes of the working group meeting.

4.3 IEEE SA Copyright Policy
Meeting participants are reminded that all material submitted during the meeting is a Contribution and is subject to the IEEE SA copyright policy as per IEEE SA Copyright Policy, disturbed with the agenda.

5 APPROVAL OF MINUTES OF PREVIOUS MEETING
Moved Tadepalli G, seconded Peter R, that the minutes of meeting #50 of 17th January 2023 be approved, carried.

6 PAR’S FOR APPROVAL

6.1 P7802 – Standard for Measurement and Verification of Reduction of Green House Gases
A meeting was held on February 2nd to discuss the PAR. The proponent accepted that the PAR needed to be redrafted and provided a redrafted PAR on February 3rd. The redrafted PAR was accepted and put out for an eBallot. The results of the eBallot were 8 for and 1 against, the PAR was approved. The PAR will be submitted to the March NesCom meeting with minor adjustments.

6.2 P7060 - Recommended Practice for a Peace Data Model
This PAR has been submitted to the SC for consideration. A wide-ranging discussion was held on the PAR, which included the need to define terms and to take into consideration different cultural and ethical frameworks.
Moved Tyler J, seconded Angelo F, that the PAR be tabled. The motion was lost, 4 for and 5 against.
Moved Deborah H, seconded Karen B, that the PAR, as presented, be approved for submission to NesCom. The motion was carried, 6 for, nil against, and 2 abstentions.

It was agreed that a follow-up meeting be held before the March 29th NesCom meeting to undertake a final review of the PAR. Christy B to organize the meeting.

7 WORKING GROUP REPORTS

7.1 P3119 – Standard for the Procurement of Artificial Intelligence and Automated Decision Systems

Report distributed before meeting. Gisele W added that she would be reaching out to all those who have shown interest previously to seek their comments on the proposed draft.

7.2 P7010.1 – Recommended Practice for Environmental Social Governance (ESG) and Social Development Goal (SDG) Action Implementation and Advancing Corporate Social Responsibility

Report distributed before meeting. Deborah H advised that the Secretary’s position had been filled, with arrangements in place to ensure complete coverage.

7.3 P7800 – Recommended Practice for Addressing Sustainability, Environmental Stewardship and Climate Change Challenges in Professional Practice

Maike L reported that there had been 4 meetings of the WG with 12 voting members. The WG is developing a glossary. Maike recommended that there is a need for a common glossary for SSIT WGs and suggested that this could be taken up by Industry Connections 22-006-01 group.

8 OTHER PAR ACTIVITY

These items were deferred to the next meeting.

8.1 P3337 – Standard for Intelligent Power, Security, Connectivity (IPSC) for Wellness

Chair reported at January meeting that this PAR was rejected at NesCom meeting in December 2022. NesCom Administrator has approached SSIT-SC to assist in the rewriting of this PAR.

8.2 P7017 – Standard for Design-Centered Human-Robot Interaction (HRI) and Governance

Approved by NesCom at December meeting, SC is co-standards committee. Christy B:

- To Contact WG Chair in January to explore co-standard coordination.

8.3 PYYYY – Engineering sustainability needs?

Christy B is waiting for a draft PAR to share with the SSIT/SC Officers and then schedule a meeting with the PAR submitter.

9 LIAISONS

9.1 IC22-006-01 Best Practice Guide to Developing Ethically Aligned Standards

The last meeting was held on February 14th UTC. Chair reported that list of interviewees had been developed, which is open to review. Interviews will be scheduled soon. Next meeting to be held on March 15th UTC.

9.2 DIITA

Next meeting scheduled for February 17th (AEDT).

9.3 Planet Positive 2030 Initiative

Report deferred to the next meeting.
9.4 Nanotechnology Council Standards Committee (NTC/SC)
Report deferred to the next meeting.

9.5 SSIT BoG Meeting
Please let the Chair know if you wish to attend.

10 BUSINESS ARISING FROM PREVIOUS MEETINGS

10.1 Standard Activity Articles
Chair requested that anyone who is interesting in providing article for March SSIT newsletter to contact her.

10.2 IEEE SA and ISO Interactions
The question was raised about the influence that the ISO should have on IEEE standards.
Chair reported that IEEE SA does not mandate ISO liaison. If a WG is of the opinion that IOS liaison would be beneficial they should approach their Project Manager to arrange.

10.3 Website
Report deferred to the next meeting. Chair to review home page content, to mention more PARs.

11 OTHER BUSINESS

- Working Group Participant Attendance List – Christy to discuss. Deferred to next meeting.

12 FUTURE MEETINGS
SC meetings will be held at 20:30 UTC on the 3rd Thursday of the month (UTC) for an hour and a half.

- 16th March 2023 – 20:30 UTC (13:30 PDT; 16:30 EDT; 20:30 GMT; 21:30 CET; 17th March – 07:30 AEDT; 02:00 IST) WG P7011, P7014, P7016 & P7030 to report.
- 20th April 2023 – 20:30 UTC (13:30 PDT; 16:30 EDT; 21:30 BST; 22:30 CEST; 21st April – 06:30 AEST; 02:00 IST) WG P2895, P7012 & P7016.1 to report.
- 18th May 2023 – 20:30 UTC (13:30 PDT; 16:30 EDT; 21:30 BST; 22:30 CEST; 19th May – 06:30 AEST; 02:00 IST) WG P2890, P2987, P7700 & P7801 to report.
- 15th June 2023 – 20:30 UTC (13:30 PDT; 16:30 EDT; 21:30 BST; 22:30 CEST; 16th June – 06:30 AEST; 02:00 IST) WG P3119, P7010.1 & P7800 to report.


13 ADJOURN
The meeting was adjourned at 22:03 (UTC).

ATTENDEES

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<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Affiliation</th>
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<tr>
<td>Bahn</td>
<td>Christy</td>
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<tr>
<td>Ferraro</td>
<td>Angelo</td>
<td>University of South Carolina</td>
<td>Yes</td>
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<td>Gopal</td>
<td>Tadepalli</td>
<td>Anna University</td>
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<td>Hagar</td>
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<td>Jaynes</td>
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<td>Lewis</td>
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<td>Yes</td>
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<td>Waters</td>
<td>Gisele</td>
<td>Symbiotica LLC</td>
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Roles: V = Voting member; NVM = Non-Voting Member; NM = Non-Member; S = IEEE Staff