

IEEE SSIT Standards Committee Meeting #73

Draft Minutes

Thursday, 19th December 2024

20:30 – 22:00 (UTC)

Location: Electronic Meeting.

Meeting chaired by Ruth Lewis, meeting minutes by Peter Wishart

1 CALL TO ORDER

The meeting was called to order at 20:54 (UTC).

2 ROLL CALL AND DISCLOSURE OF AFFILIATION

Roll call and disclosure of affiliation. A roll call was made, and the meeting had a quorum, 11 of 14 voting members were present, see attendance list at end of minutes.

3 AGENDA

Moved Maike L *seconded* Tyler J, that the agenda as distributed, be approved, *carried*.

4 POLICY NOTIFICATIONS

Links distributed with the agenda and brought to the attention of the meeting participants.

4.1 Participant Behavior

Meeting participants were reminded that participant behavior must comply with the requirements, [IEEE SA Participant-Behavior-Individual-Method](#), distributed with the agenda.

4.2 IEEE SA Patent Policy.

A call for patent claims was made in accordance with the [Essential Patent Claims](#), and as distributed with the agenda. No patent claims were asserted in the meeting.

4.3 IEEE SA Copyright Policy

Meeting participants were reminded that all material submitted during the meeting is a Contribution and is subject to the [IEEE SA copyright policy](#) as per IEEE SA Copyright Policy, distributed with the agenda.

5 APPROVAL OF MINUTES OF PREVIOUS MEETING

Moved Tyler J, *seconded* Deborah H, that the minutes of meeting #72 of November 21st 2024 be approved, *carried*.

6 WORKING GROUP REPORTS

6.1 P7011 – Standard for the Process of Identifying and Rating the Trustworthiness of News Sources

Report distributed prior to the meeting. See <https://ieeesa.imeetcentral.com/p/aQAAAAAFJ24i>

Karen B. taken over as Acting Chair. She has trained an LLM on draft standard so she can ask questions about the current state of development. She found this very useful to get up to speed on the state of the standard development.

Karen offers to help other members to train LLMs on standards documents.

6.2 P2895 – Standard Taxonomy for Responsible Use and Privacy of Human-Generated Data

Report distributed prior to the meeting. See <https://ieee-sa.imeetcentral.com/p/aQAAAAAFJ24h>

Looking for more members to join the group.

Action: Peter W. to send out call for members to join.

Suggest newsletter article – perhaps for February.

6.3 P7012 – Standard for Machine Readable Personal Privacy Terms

Report distributed prior to the meeting. See <https://ieee-sa.imeetcentral.com/p/aQAAAAAFJ27E>

Initial ballot has completed. Now in comment resolution. Need some style guide assistance. Commenters are referring to different versions of the style guide.

6.4 P7016.1 – Standard for Ethically Aligned Educational Metadata in Extended Reality (XR) & Metaverse

Report distributed prior to the meeting. See <https://ieee-sa.imeetcentral.com/p/aQAAAAAFJ012>

The last 4 months efforts have been made for the WG to meet but have not reached quorum in any of the meetings. Plan for a last meeting in 2024 on the 20th of December.

6.5 P7017 – Recommended Practice for Design-Centered Human-Robot Interaction (HRI) and Governance

Report distributed prior to the meeting. See <https://ieee-sa.imeetcentral.com/p/aQAAAAAFJ2if>

Presentation given. See <https://ieee-sa.imeetcentral.com/p/aQAAAAAFJ6m7>

Discussion on meeting invites being sent with UTC so people can get timezones right.

Request to issue calendar invitations. Also add to iMeet calendar.

Program the meeting well in advance to allow people to get into their calendars.

7 PAR ACTIVITIES

7.1 P2890 – Recommended Practice for Provenance Of Indigenous People’s Data:

Draft was approved to go to SA Ballot in last meeting.

Action: Peter W to send communication to SC members encouraging them to join the ballot group. **Done.**

7.2 DIITA Gender Equality and Social Inclusion (GESI) - P3564

PAR was approved by SSIT-SC at last meeting. P3564 is now the number. Now going before NESCOM.

7.3 P2987 – Recommended Practice for Principles for Design and Operation Addressing Technology Facilitated Interpersonal Control

Action: Project Manager, Christy B, will make contact with WG Chair, Henry N, to determine current status.

- Next WG Meeting is November 12th.
 - o Christy B. will report back after the meeting takes place.

Christy B has not yet reported back on status of P2987

7.4 Other Standards Committees

Chair, Ruth L, reported that a meeting between SSIT-SC and Computer Society's Artificial Intelligence Standards Committee (C/AISC) was held on Friday 2nd February AEDT. Chair, Ruth L, and Project Manager, Christy B, agreed that a follow up meeting is required.

Action: Project Manager, Christy B, to arrange a meeting between SSIT/SC and C/AISC, targeting Jan 2025. Include Ruth L, Peter W and Karen B in meeting.

7.5 PAR P3422 - Recommended Practice for Metaverse Ecosystem Reference Models

If SSIT/SC is to become a co-standards committee for PAR P3422 (C/SABSC) then an SSIT/SC member will need to volunteer to become the liaison person. Program Manager, Christy B, report that the WG is interested in SSIT/SC becoming a co-standard committee and has requested that SSIT/SC present to the WG.

PAR was transferred to a new committee – Digital Content Technology Standards Committee (C/DCTSC). Potential meeting in January. Intent was to present to them on SSIT and consider co-standards committee arrangements.

Action: Project Manager, Christy B, to arrange a meeting between SSIT/SC and C/DCTSC, targeting Jan 2025. Include Ruth L, Peter W and Karen B in meeting.

Angelo is now vice-chair of DCTSC. Most PARs were entity based. P3422 was converted to individual based. Angelo is suggesting to committee to convert some others.

7.6 New PAR - Pragmatic Cybernetics

Rob van Kranenburg is proposing PAR for 'Pragmatic Cybernetics', that is based on his new book, "Statecraft and Policymaking in the Age of Digital Twins", "with references below. Rob is interested in developing this PAR with the SSIT Standards Committee, with a possibility of co-sponsorship with another SC. The PAR has just entered the SSIT-SC PAR Adoption process.

Statecraft - <https://link.springer.com/book/9783031806445>

Newsletter- <https://www.linkedin.com/build-relation/newsletter-follow?entityUrn=7206587561924771840>

Had meeting with Rob and recommended he consider submission as Industry Connections.

Action: Peter W to link up Rob with Greg A in DIITA for advice on Industry Connections.

8 LIAISONS

8.1 Dignity, Inclusion, Identity, Trust, and Agency (DIITA)

The last DIITA exec meeting was 18th December (UTC).

Peter W reported that meeting items of note were:

- **Discussion on transparency and well-being approach to use of AI – eg. Being open about how AI is applied application of health insurance – related to the recent murder of the Health Industry exec in US**
- **STEM activities looking at helping vision loss – reading symbols, tables and charts**
 - **Virtual centre of excellence for the blind – collaboration being planned**
- **Empowerment in AI - volunteers available early 2025 work to start working.**

8.2 Smart Villages and Smart Cities Liaison

Official notification that following liaison officers, Arsalan Abtahi - standards work, Angelo F - Smart Cities, and David G - Smart Villages have been approved has not been received. Chair, Ruth L, reported that formal confirmation has not been received.

Action: Chair, Ruth L, to follow up BoG President to provide written confirmation of these arrangements.

9 BUSINESS ARISING FROM PREVIOUS MEETINGS

9.1 WG Reports Submitted.

The aim of this report is gauge how WG are tracking. **All scheduled WGs reported to the last committee meeting.**

Peter W to continue tracking WG reports and consider if changes can be suggested to the process.

9.2 Planet Positive 2030 Initiative

Compendium released on 18th Nov. Presented in BoG by President. Getting a good reaction from IEEE volunteers.

Need to orchestrate a wider communication campaign.

Need to go through document and build up 6-7 programs in terms of taking actions.

Trying to build community program.

Building accountability into on-going work.

Need to agree on common language. ITU/ISO has a dictionary but people have to pay for it.

9.3 Greater Inclusion

Concern was raised that it is difficult for people whose first language is not English to participate in standards activities. It was suggested closed captioning could be a solution. A small group was formed to explore options. Initial membership Sumiko S, Karen B, David G, Eric Z, Ruth L.

Action: David G to start the email exchange, after Ruth L sends details of interested people.

Action: Sumiko S to share existing presentation and ideas on dealing with culture issues.

10 OTHER BUSINESS

10.1 SSIT Newsletter - Standard Activity Articles

For January – perhaps P7017 - Ruth has approached Yuen-Hsuan W.

All SSIT/SC articles can be found [here](#).

Peter W will coordinate newsletter input.

11 FUTURE MEETINGS

SC meetings will be held at 20:30 UTC on the 3rd Thursday of the month (UTC) for an hour and a half. The dates and WGs to report are:

- #74 - 16th January 2025 WGs P2890, P2987, P7700, P7801, & P7803.
- #75 - 20th February 2025 WGs P3119, P3469, P7010.1, P7800, & P7802.
- #76 - 20th March 2025 WGs P7011, P7014.1, P7016, P7019, & P7030.
- #77 - 17th April 2025 WGs P2895, P7012, P7016.1, & P7017.
Public Holiday in Australia, date to be confirmed.
- #78 - 15th May 2025 WGs P2890, P2987, P7700, P7801, & P7803.
- #79 - 19th June 2025 WGs P3119, P3469, P7010.1, P7800, & P7802.
Public Holiday in USA, date to be confirmed.

It was requested that invites for SSIT-SC meeting be sent out well in advance of meetings to allow people to schedule in their calendars.

Action: Peter W to send out invites for all SSIT-SC meetings with current known dates.

12 ADJOURNMENT

Moved David G, seconded Maike L, that the meeting be adjourned, *carried*.

The meeting was adjourned at 22:02 UTC.

ATTENDEES

Last Name	First Name	Affiliation	Present	Role	Office
Bennet	Karen	Unaffiliated	Yes	V	Vice-Chair
Byrd	Justin	Unaffiliated	Yes	V	
Dajani	Lubna	Allternet Ltd.	Yes	NM	
Ferraro	Angelo	University of South Carolina	Yes	V	
Gonzalez	David	Unaffiliated	Yes	V	
Hagar	Deborah	The Foundation for Sustainable Communities	Yes	V	
Hodder	Mary	Unaffiliated	Yes	NVM	
Dickey	Susan	Unaffiliated	Yes	V	
Jaynes	Tyler	Unaffiliated	Yes	V	
Lewis	Ruth	Technology Foresight Consulting	Yes	V	Chair
Luiken	Maike	Unaffiliated	Yes	V	
Mace	Scott	Unaffiliated	Yes	NVM	
Weng	Yueh-Hsuan	Kyushu University	Yes	NM	
Wishart	Peter	Wishart Cloud Consulting	Yes	V	Secretary
Zeise	Eric	Unaffiliated	Yes	V	

Roles: V = Voting member; NVM = Non-Voting Member; NM = Non-Member; S = IEEE Staff