

IEEE SSIT Standards Committee Meeting #72

Draft Minutes

Thursday, 21st November 2024

20:30 – 22:00 (UTC)

Location: Electronic Meeting.

Meeting chaired by Ruth Lewis, meeting minutes by Peter Wishart

1 CALL TO ORDER

The meeting was called to order at 20:59 (UTC).

2 ROLL CALL AND DISCLOSURE OF AFFILIATION

Roll call and disclosure of affiliation. A roll call was made, and the meeting had a quorum, 9 of 13 voting members were present, see attendance list at end of minutes.

3 AGENDA

Moved Deborah H, *seconded* Monique M, that the agenda as distributed, be approved, *carried*.

4 APPROVAL OF MINUTES OF PREVIOUS MEETING

Moved Gisele W, *seconded* Deborah H, that the minutes of meeting #71 of October 17th 2024 be approved, *carried*.

5 APPOINTMENT OF NEW SSIT/SC SECRETARY

Ruth L advised the meeting that Peter W had been appointed as the new Secretary of this standards committee.

6 WORKING GROUP REPORTS

6.1 P7011 – Standard for the Process of Identifying and Rating the Trustworthiness of News Sources

The working group chair has had to resign due to ill health. Karen B is acting as the WG chair until a new person can be identified. The report will be held over until the next meeting.

6.2 P7014.1 – Recommended Practice for Ethical Considerations of Emulated Empathy in Partner-based General-Purpose Artificial Intelligence Systems

Report was distributed prior to the meeting. Making good progress, on track for submission 2nd half of 2025.

6.3 P7016 – Standard for Ethically Aligned Design and Operation of Metaverse Systems

Report was distributed prior to the meeting. WG Chair has been invited to participate in IEEE 2048.

6.4 P7030 – Recommended Practice for Ethical Assessment of Extended Reality (XR) Technologies

Report was distributed prior to the meeting. Delays in progress due to availability of Technical Editor, who is expected to be available again in December.

7 PAR ACTIVITIES

7.1 P2890 – Recommended Practice for Provenance Of Indigenous People’s Data: [Draft D1 Approval to SA Ballot](#)

Moved Tyler J, seconded Deborah H, that the draft D1 for P2890 be approved to go to SA Ballot, carried.

Action: Peter W to send communication to SC members encouraging them to join the ballot group.

7.2 DIITA Gender Equality and Social Inclusion (GESI) [Review and PAR Approval](#)

Moved Tyler J, seconded Peter W that the PAR for Gender Equality and Social Inclusion (GESI) be approved, carried.

7.3 P2987 – Recommended Practice for Principles for Design and Operation Addressing Technology Facilitated Interpersonal Control

Action: Project Manager, Christy B, will make contact with WG Chair, Henry N, to determine current status.

- Next WG Meeting is November 12th.
 - o Christy B. will report back after the meeting takes place.

Christy B has not yet received report.

7.4 P7801 – Recommended Practice for Technical Knowledge Commons Initiatives and Platforms

Action: Project Manager, Christy B, will arrange a meeting between, SC Chair, Ruth L, and WG Chair, Sigmund K.

Not clear why meeting was needed. Ruth to reach out to Sigi K to check if help needed.

7.5 Other Standards Committees

Chair, Ruth L, reported that a meeting between SSIT-SC and Computer Society’s Artificial Intelligence Standards Committee (C/AISC) was held on Friday 2nd February AEDT. Chair, Ruth L, and Project Manager, Christy B, agreed that a follow up meeting is required.

Unable to coordinate time for November.

Action: Project Manager, Christy B, to arrange a meeting between SSIT/SC and C/AISC, targeting Jan 2025. Include Ruth L, Peter W and Karen B in meeting.

7.6 PAR P3422 - Recommended Practice for Metaverse Ecosystem Reference Models

If SSIT/SC is to become a co-standards committee for PAR P3422 (C/SABSC) then an SSIT/SC member will need to volunteer to be become the liaison person. Program Manager, Christy B, report that the WG is interested in SSIT/SC becoming a co-standard committee and has request that SSIT/SC present to the WG.

PAR was transferred to a new committee – Digital Content Technology Standards Committee (C/DCTSC). Potential meeting in January. Intent was to present to them on SSIT and consider co-standards committee arrangements.

Action: Project Manager, Christy B, to arrange a meeting between SSIT/SC and C/DCTSC, targeting Jan 2025. Include Ruth L, Peter W and Karen B in meeting.

8 LIAISONS

8.1 Dignity, Inclusion, Identity, Trust, and Agency (DIITA)

The last meeting was held on September 26th AEST. There is nothing to report from the meeting. Next meeting took place on October 24th AEST.

Peter W will take over role as liaison. Ruth L to advise contact and Peter W to follow-up.

8.2 Smart Villages and Smart Cities Liaison

Official notification that following liaison officers, Arsalan Abtahi - standards work, Angelo F - Smart Cities, and David G - Smart Villages have been approved has not been received. Chair, Ruth L, reported that formal confirmation has not been received.

Action: Chair, Ruth L, to follow up BoG President to provide written confirmation of these arrangements.

Arsalan A not present. No update available.

9 BUSINESS ARISING FROM PREVIOUS MEETINGS

9.1 WG Reports Submitted.

The aim of this report is gauge how WG are tracking. The table to the right shows the number of WG reports submitted in the past 12 months to September 2024.

| Summary for period Oct 23 to Sep 24 | | |
|-------------------------------------|----|-------|
| Reports Expected | 48 | % |
| On Time Reports | 36 | 75.0% |
| Reports not received | 7 | 14.6% |
| Reports received late | 5 | 10.4% |

Good statistics on reports being created. Concern was express that WG Chairs are not attending SC meetings to present their reports. Should the reports be delayed until the WG Chair is available to present their report. Alternatively does the SC need to modify its meeting time to suit the availability of WG Chairs?

Peter W to continue tracking WG reports and consider if changes can be suggested to the process.

9.2 SSIT BoG Budget Submission

Chair, Ruth L, report feedback on budget submission for 2025 had not been received.

Agreed to remove this item from future agenda.

9.3 Transactions on Privacy

Angelo F reported on his discussions with the inaugural Editor-in-Chief, Christopher W. Clifton from Purdue University, to see if the broader social aspects of privacy will be covered by the Transaction. The outcome of which was: For SSIT to become a co-sponsor of Transaction on Privacy the following actions are needed:

- Confirm SSIT interest. – DONE
- Get President Kun's SSIT approval (internal process).
- **Action:** Angelo F has been in communications with Luis Kun, President of SSIT, to follow up on this request.
- Assign an AE (Associate Editor) 2-year term (renewable once)
- Getting Computer Society Approval (internal governance)
- AE becomes a non-voting member of the committee.

Agreed to remove this item from future agenda.

9.4 Planet Positive 2030 Initiative

The target date for publication is October 10th. There may be some training opportunities.

Publication was achieved. Congratulations to Maiké L, Deborah H and and entire team.

9.5 Greater Inclusion

Concern was raised that it is difficult for people whose first language is not English to participate in standards activities. It was suggested closed captioning could be a solution.

Discussion –

- **noting Webex only has English subtitles**
- **Zoom has live translation function if a person can be assigned to do it**
- **If speakers do not clearly enunciate then captions often do not work well.**
- **Could be partially addressed by good minutes by secretary and then translate the**

minutes

- Need to form a group to define the problem – what should be translated? Email, chat, audio in meeting ...
 - o Interested : Sumiko S, Karen B, David G, Eric Z, Ruth L, Deborah H, Tyler J
- Focus is how to increase participation for people
- Not just language but culture issues
- Start with email exchange to get going
- First task is to clearly define the problem before looking for a solution

Action: David G to start the email exchange, after Ruth L sends details of interested people.

Action: Sumiko S to share existing presentation and ideas on dealing with culture issues.

10 OTHER BUSINESS

10.1 SSIT Newsletter - Standard Activity Articles

Arsalan Abtahi, Chair of P7803, has agreed to provide an article for the October issue. The Secretary, Peter R, will liaise with WG Chairs for the November issue. Tyler J has offered to provide an article for the newsletter once P7999 PARs have been approved by NesCom. All SSIT/SC articles can be found [here](#).

P7019 is lined up for Dec.

Peter W will continue to coordinate newsletter input.

11 FUTURE MEETINGS

SC meetings will be held at 20:30 UTC on the 3rd Thursday of the month (UTC) for an hour and a half. The dates and WGs to report are:

- 19th December 2024 WGs P2895, P7012, P7016.1, & P7017.
- 16th January 2025 WGs P2890, P2987, P7700, P7801, & P7803.
- 20th February 2025 WGs P3119, P3469, P7010.1, P7800, & P7802.
- 20th March 2025 WGs P7011, P7014.1, P7016, P7019, & P7030.
- 17th April 2025 WGs P2895, P7012, P7016.1, & P7017.
Public Holiday in Australia, date to be confirmed.
- 15th May 2025 WGs P2890, P2987, P7700, P7801, & P7803.
- 19th June 2025 WGs P3119, P3469, P7010.1, P7800, & P7802.
Public Holiday in USA, date to be confirmed.

12 ADJOURNMENT

Moved David G., *seconded* Deborah H, that the meeting be adjourned, *carried*.

The meeting was adjourned at 0905 (AEDT) 2205 UTC.

ATTENDEES

| Last Name | First Name | Affiliation | Present | Role | Office |
|-----------|------------|--|---------|------|------------|
| Bahn | Christy | IEEE | Yes | S | |
| Bennet | Karen | Unaffiliated | Yes | V | Vice-Chair |
| Boubeka | Nubert | Ambivium LLC | Yes | NVM | |
| Byrd | Justin | Unaffiliated | Yes | V | |
| Gonzalez | David | Unaffiliated | Yes | V | |
| Hagar | Deborah | The Foundation for Sustainable Communities | Yes | V | |

| Last Name | First Name | Affiliation | Present | Role | Office |
|-----------|------------|---------------------------------|---------|------|-----------|
| Dickey | Susan | Unaffiliated | Yes | NVM | |
| Jaynes | Tyler | Unaffiliated | Yes | V | |
| Lewis | Ruth | Technology Foresight Consulting | Yes | V | Chair |
| Mohideen | Reihana | University of Melbourne | Yes | NM | |
| Morrow | Monique | Syniverse Technologies | Yes | NVM | |
| Shimo | Sumiko | Unaffiliated | Yes | NVM | |
| Waters | Gisele | Symbiotica LLC | Yes | V | |
| Wishart | Peter | Wishart Cloud Consulting | Yes | V | Secretary |
| Zeise | Eric | Unaffiliated | Yes | V | |

Roles: V = Voting member; NVM = Non-Voting Member; NM = Non-Member; S = IEEE Staff