

IEEE P3188 Virtual E-card Platform Working Group Kick-off Meeting

Meeting time: Dec. 7, 2022, 09:30 AM – 11:50 AM (Beijing Time)

Join Tencent meeting: <https://meeting.tencent.com/dm/MSQBkjcPrZyC>

Tencent Meeting ID 741-502-010

Time	Agenda
9:30-9:35	Online group photo
9:35-9:50	Opening remarks <ul style="list-style-type: none">• Edward Au, Chair of IEEE Computer Society Standards Activities Board Standards Committee• Zhiqian Da, Tencent vice president
9:50-10:10	Call to Order <ul style="list-style-type: none">• Record Attendance & Affiliation Declarations• Establish Working Group Membership<ul style="list-style-type: none">▪ Introduction of entities and new Designated Representatives (DR) and Designated Representatives Alternative (DRA)
10:10-10:40	Approval of Agenda <ul style="list-style-type: none">• Introduction of IEEE Standard Development Procedure (5min) by Jonathan Goldberg,• IEEE Policies Review (10min) by Jonathan Goldberg<ul style="list-style-type: none">▪ IEEE Call for Patents▪ IEEE SA Copyright Policy

	<ul style="list-style-type: none"> ▪ IEEE SA Participation • Review and approval of WG Policies & Procedures (10min) by Jonathan Goldberg, <ul style="list-style-type: none"> ▪ Call for Officers
10:40-10:50	IEEE P3188 PAR review
10:50-11:20	Presentations: Sharing the experience of virtual e-card technology practice <ul style="list-style-type: none"> • Zhibin Huang, R&D Director of Tencent Virtual E-card Department • Kaida Jiang, Deputy Director of Network Information Center at Shanghai Jiaotong University • Wei Yu, Deputy Chief Engineer of Beijing Shougang Co., Ltd.
11:20-11:40	Discussion of outline for the standard
11:40-11:50	Working Group Summary & Plan
11:50	Adjourn