Vehicular Technology Society
Communications Based Train Control and Signals (VT/CBTC&SIG)
Standards Committee
Approved Meeting Minutes
18 May 2021
8:00 to 9:00 AM ET
Teleconference
Yousef Kimiagar, SC Chair

1. **Call to Order**

- Introductions / Declarations of affiliation
- Goals for this meeting
- SC Membership is established

2. **Approval of Agenda**
   Motion #1:
   Move to approve the Agenda, IEEE VT_CBTC&SIG SC Draft Meeting Agenda - 18 May 2021.
   – Motioned by: Srini Katreddi
   – Seconded by: Wilson Milian
   Motion unanimously approved

3. **Presentation from IEEE SA**
- Pat Roder, IEEE staff, presented Introduction of Standards Committee Policies and Procedures (P&P)

4. **Introduction/Appointment of officers other than Chair**

- Dave Thurston, Vice Chair has introduced himself to the membership.
- Chair made a call for interest out to the membership to express their interest serve the secretary, and to submit their interest and CV for Chair's consideration. It is also mentioned that the treasure role will simultaneously be held by the secretary to meet the requirement of the SC P&P. Currently there is no plans have any financial activity under this SC.

5. **Vote to Approve VT/CBTC&SIG Common WG P&P on Individual Based WGs**
- Soo Kim, IEEE staff, has presented VT-CBTC-SIG-Standards-Committee-Draft-PP-for-All-WGs-V2-24-March-2021.
   Motion #2
   Move to approve VT/CBTC&SIG Common WG P&P for Individual Based WGs.
   – Motioned by: Mohsen Shafeie
   – Seconded by: Srini Katreddi
   Motion unanimously approved

6. **Date and place of next meeting**

- 17 August 2021 at 8 AM ET/12 PM UTC

7. **Adjourn**

8. **Motion #3**
   Move to adjourn the meeting.
   –   Motioned by: Ali Edraki
   –   Seconded by: Wilson Milian
   Motion unanimously approved

Meeting adjourned at 9:04 AM